



## **Board of Directors**

January 11, 2016, 1:00PM EDT

**No Consent Agenda**

### **A. Welcome & Call to Order - Elizabeth Sharp, President**

- i. Meeting called to order at 1:00PM EST
- ii. In attendance: Elizabeth Sharp, President, Sally Lawing, Vice President, Amy Austin, Secretary, Tim Sherman, Treasurer, Barb Renico, Director, Gerben Steenbeek, Director, Jason Tice, Executive Director.
- iii. Absent with notification: Jack Vanderkooy, Director
- iii. Conflict of Interest – Ms. Sharp discussed the importance of all members of the board abiding of the conflict of interest policy. All directors must name any conflict they may have and may not partake in any discussion on that topic, make any motions on that topic or vote on that topic.
  - Mr. Vanderkooy has a conflict of interest with ABFP topics
- iv. It has been determined that due to the small size of the FHANA board the President does have voting rights according to Roberts Rules of Order. Ms. Sharp stated that as President, she prefers to continue abstaining from voting for the balance of her term except in the case of a tie. Ms. Sharp did request that she would like it noted in the minutes that votes are not unanimous, rather that all voting members approve since she does not vote.

### **B. Secretary's Report - Amy Austin, Secretary**

- i. Approval of minutes dated December 18, 2015  
Motion to approve by Ms. Lawing. Seconded by Ms. Renico. All voting members approved.
- ii. Approval of minutes dated December 21, 2015  
Motion to approve by Ms. Lawing. Seconded by Ms. Renico. All voting members approved
- iii. Approval of BOD transcript from December 21, 2015.
  - a. Motion to approve the transcript for publishing from December 21, 2015 made by Ms. Renico. Motion seconded by Ms. Austin.  
A roll call vote was taken on approving the transcript.
    - Ms. Lawing – Opposed
    - Ms. Austin – In Favor
    - Ms. Renico – In Favor
    - Mr. Steenbeek – Opposed
    - Mr. Sherman – Opposed

The motion did not pass. The transcript from December 21, 2015 special meeting will not be published.



### **C. Treasurer's Report-Tim Sherman, Treasurer**

- i. No financial information available for this meeting

### **D. Executive Directors Report – Jason Tice, Executive Director**

Moving offices has been completed. Transitioning KWPN-NA into the office is underway and there are some struggles such as phone lines and setting them up in the FHANA server. This transition is taking up a considerable portion of Jason's time as he is learning more about KWPN-NA and still performing his FHANA duties. There will be a meeting between the KWPN-NA and FHANA on January 11, 2016 to discuss the progress. Ann-McCullough continues to make good progress and is learning quickly. Lauren's last day will be January 15, 2016 at which point Jessica will be brought back in on a PT basis for no more than 20 hrs. per week split between both associations. There continues to be an issue with papers lost in the mail. In trying to do right by our members Jason is waiving the duplicate paper fee if the owner contacts the office in a reasonable amount of time. However, the owner is still required to have the vet to verify the microchip number before he can issue duplicate papers so there is additional cost to the owners. The DNA issue with Yonnie fan Bonnie View is still being worked on. Jason is hoping to be able to resolve it while in the Netherlands this week. The new website is coming along. The current goal for launch is February 1, 2016. Hopefully there will be a walk thru later this week.

#### **i. Discussion about Executive Directors Report –**

Ms. Lawing asked about the keuring schedule for 2016 being pushed back by one week due to the Central Mare Show in Holland and if he could provide her with the beginning and the end dates. She is concerned this may be a problem for the FHANA Central Mare Show. Jason replied he has confirmed with the KFPS that the East Coast judges will stay over to take part in the FHANA Central Mare Show. The East Coast will begin on 9/20/2016 and end 10/5/2016. The West will begin on 9/20 and end on 10/8/2016. The IFSHA National Show will be held 10/6 – 10/8 so there will be some overlap.

### **E. Committee Reports**

No Committee Reports for this meeting

### **F. Review Items**

- i. **ABFP Proposal** (Beth) – Review of the current ABFP policy and discuss how to proceed for the future. Ms. Lawing believes we need to be more in line with the KFPS, Ms. Lawing believes the only practical way for FHANA to collect the ABFP fee is at the time the foal registration application is initiated. However, this will mean raising the registration fee. Ms. Lawing proposes the first amendment needing to be made is adding that Sipke was approved on offspring as a result of the US offspring testing. Ms. Sharp stated we have done a very poor job of explaining this fee to our members. That rather than trying to get it all set up and ready to go and then explain it we should have been educating on the purpose of the fee and how it will benefit all breeders to have ABFP Offspring Testing in North America. Ms. Sharp agrees with Ms. Lawing that she hates to have to add this to the foal registration fee, but at this time does not see another way to do it. Ms. Sharp recommended a flat foal registration fee for all foals born in North America.



Ms. Lawing proposed leaving the actual foal registration fee as it is. To charge the ABFP in addition to the registration fee in order to keep the income line items separate. Mr. Steenbeek stated he feels we must do a very solid job of explaining the importance of offspring testing and the benefit it offers all breeders and that holding the testing costs money. Jason suggested that we do not begin collecting this fee until the 2017 breeding season due to the need for education and that we are already into the 2016 breeding season. Ms. Sharp suggested the document be sent back to committee to be rewritten omitting the portion on the stallion owners fees. That this document be strictly the ABFP fee for mare owners and separate documents created for the stallion owners and owners of horses participating in the testing. Ms. Lawing suggested a separate ABFP committee be formed. Ms. Lawing made a motion to amend the policy for ABFP testing approved at the October 2015 board meeting to delete the paragraph beginning with charge the stallion owner \$50 for each mare bred. And to replace that paragraph with language saying the board will determine how to generate a close equivalent of the KFPS breeding fee to fully fund this program. Mr. Sherman seconded the motion. A roll call vote was taken.

- Ms. Austin – In favor
- Ms. Lawing – In favor
- Mr. Sherman – In favor
- Mr. Steenbeek – In favor
- Ms. Renico – In favor

Motion passes.

ii. **B Book II** (Beth) – The president brought up the continuing concerns of some of the membership with regards to the recent changes in our BBook policy. After extensive discussion no further action was taken on this item.

#### **G. Good of the Order**

i. Next Board Meeting Date – Tuesday, February 16, 2016 at 1:30 pm EDT

#### **H. Adjourn**

i. Ms. Lawing made a motion to adjourn the meeting. Motion seconded by Mr. Steenbeek. Meeting adjourned at 2:42pm EDT

#### **Email Votes Made in January:**

1/5/2016 – Covering hotel and travel expense costs for volunteer at the MD Horse Expo. All voting members voted to cover costs and to provide shavings for the horse.



b. AGM Committee-(Jack) Mr. Vanderkooy recapped the committee meeting from Oct. 26th, 2015. No minutes were present at the time of this meeting.

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c. Keuring Committee- (Beth) Ms. Sharp recapped our committee meeting from Oct. 29th, 2015. No minutes were present at the time of this meeting.

d. Health Committee-(Amy) Ms. Austin presented the minutes dated Oct. 27th, 2015

e. I.T. Committee-(Jason) Mr. Tice presented the minutes dated Nov. 10th, 2015

## F. Review Items

**a. B Book II-**(Jack) Mr. Vanderkooy recommended that the FHANA office facilitate the registration of BBII foals for the foaling season of 2016. Mr. Vanderkooy reported that the FHANA board can make changes to this policy based on our By-Laws and Rules and Regulations. This is simply a rule change. Mr. Vanderkooy suggested that we take small steps in this process. Ms. Lawing agreed that this is a rule change and she is willing to facilitate the changes in the rules and present them to the Board for the December meeting. Ms. Renico suggested that this issue was originally a referendum from the membership and felt this issue should come from the membership again if we are to change our policies. After additional discussion, it was determined to add this item as an action item to the agenda.

**b. Letter to the KFPS regarding Offspring Testing** (Beth)-Ms. Sharp reported that we did receive a response from the KFPS and this will be an agenda item during the annual meeting with the KFPS.

**c. ABFP Proposal-**(Jason) Mr. Tice reported that we currently have 9 horses registered for Michigan and 1 for California to participate in the upcoming ABFP testing.

i. Mr. Vanderkooy presented the proposed finances for the Michigan ABFP.

**d. Election for the Board of Directors-**Mr. Tice reported at the time of this meeting we currently have 3 nominations: Barb Renico, Annie Muilwijk, and Beth Sharp

November 1, 2015-Call for Nominations

November 30, 2015-Close Nominations

December 7, 2015-Email/Mail Campaign Questions

December 17, 2015-Return of Campaign Questions and Biographies

December 31, 2015-Mail Ballots, Campaign Question Responses & Bios to Membership

January 31, 2016-Election Closes

February 8, 2016-Count Ballots and Announce Results



**e. Stallion Show-**Mr. Tice reported we have

Jack/Sally/Barb/Gerben//Beth/Jason attending the stallion show. The meeting with the KFPS will take place on Friday Jan. 15th at 8:30AM. The WFHO meeting will take place at 10:00AM Friday Jan. 15th. Agenda items to include: Central Mare Show North America, ABFP testing in North America, Mr. Tice requested the Board to give thought to additional agenda items.

**f. Update on 2016 Central Mare show in cooperation with IFSHA** (Jack) Mr.

Vanderkooy reported that he has met with Bruce Griffin and they have decided a committee of 5 will be developed (3 FHANA members & 2 IFSHA members) to start the process of the show in 2016. IFSHA has set aside 2 classes for Friday and Saturday evening as part of their show. Mr. Steenbeek and Ms. Lawing both volunteered to participate in the committee.

## **G. Discussion Items**

**a. Member Council Meeting** (Gerben)-Mr. Steenbeek reported the materials

concentrated on the Sport horse. Mr. Steenbeek inquired if the board has any thoughts. Mr. Vanderkooy reported the KFPS has a new Stallion chairmen who has experience with the Dutch Warmbloods so it will be interesting to see where the breed is going.

**c. KWPN-NA Update-**Mr. Tice reported The KWPN-NA is moving forward with

their relocation to the Kentucky Horse Park. The goal is to have their office completely relocated by March 31, 2015 if not sooner. They are losing one employee Dec. 19th and working on a "Stay Package" for the other employee to stay until the end. They have given Mr. Tice permission to hire one Full Time employee effective immediately. The plan is to have one dedicated KWPN-NA employee, one dedicated FHANA employee, and Mr. Tice's time split 50/50. It was also determined both associations will also utilize a person on an as needed basis to work between both Associations to help when needed. The KWPN-NA is looking into options for professionally scanning all of their documents so they do not need to be sent to the Lexington location. The KWPN-NA has formed a relocation committee to address all of the issues with this project. It will also need to be discussed that FHANA will need to relocate their office back to the original space that we just recently left. Based on the amount of inventory they carry and the dedicated space that is needed for both, this is in the best interest of both Associations. The current office space is not ideal to hold both Associations and keep employees happy and independent. Mr. Tice will keep the board up to date on all of the changes that are starting to take place. FHANA should consider making an announcement to the FHANA membership regarding the operational changes.



**d. Equine Affaire** (Barb)-Ms. Renico reported that she represented FHANA at the Massachusetts Equine Affaire and there were approximately 100,000 people who attended the event. The Northeast Friesian Horse Club represented FHANA with 10 Friesian horses. Unfortunately the club did not support the organizer in manning of the booth.

## **H. Action Items**

i. Motion made by Ms. Lawing to transfer \$15,000 from our Offspring Savings Account to our Regular operating account to offset the extra expenses that were accumulated for the 2015 ABFP testing. Motion seconded by Ms. Austin. Motion Approved. Mr. Vanderkooy abstained due to conflict of interest.

ii. Motion made by Ms. Lawing that this board endorse the facilitating of registering Bbook II horses in 2016 and to allow Ms. Lawing to draft a rule change to allow the FHANA office to register Bbook II horses. Motion seconded by Ms. Austin. Motion approved unanimously.

## **I. Board Round Table Discussion**

## **J. Good of the Order**

a. Next Board Meeting

i. Date - Tuesday December 15th, 2015 at 2:00 PM EDT

## **K. Adjourn**

i. Motion made by Ms. Lawing to adjourn the meeting. Motion seconded by Mr. Vanderkooy. Meeting adjourned at 3:41PM EST.