



## **Board of Directors Meeting Minutes via Teleconference**

Aug. 15, 2017, 1:30PM EDT

### **A. Welcome & Call to Order - Jack Vanderkooy, President**

i. IN attendance: Jack Vanderkooy, President, Dr. Rosanne Palermo, Vice President, Eric Smith, Secretary, Jennifer McClelland, Treasurer, Amy Austin, Director, Barb Renico, Director, Jason Tice Executive Director. Absent with notice: Gerben Steenbeek, Director

ii. Identify Conflicts of Interest: No conflicts were identified

### **B. Secretary's Report - Eric Smith, Secretary**

i. Mr. Smith presented the minutes dated July 18th, 2017. **Motion made by Mr. Smith to accept the minutes. Motion seconded by Ms. Austin.** Mr. Vanderkooy suggested that the Rules and Regulations be reworded to display they are attached to the minutes. **Motion approved to accept the minutes as changed.**

### **C. Matters arising from the Minutes**

No matters identified.

### **D. Correspondence**

No correspondence submitted.

### **E. Treasurer's Report-Jennifer McClelland, Treasurer**

i. Ms. McClelland presented the financial statement for July 2017

Balance Statement:

Total Assets: \$476,662.67

Total Liabilities: \$12, 854.48

Total Liabilities & Equity: \$476,662.67

July 2017 Profit & Loss

Total Income: \$97,660.52

Total Expense: \$97,026.28

Net Income: \$634.24

Year to Date P & L

Total Income: \$450,186.97

Total Expense: 291, 004.07

Net Income: \$159,182.90



Ms. McClelland reported that she was pleasantly surprised with the month considering we paid out a large invoice to the KFPS. We continue to gain on our total membership. Overall the Import fees continue to increase based on previous years as well as transfer which shows horses are moving. Ms. McClelland reported that website classifieds are up significantly year to date. Ms. McClelland reported that from the expense side, the judging fees are higher than budgeted; this is a timing issue and should even out over the next few months. Mr. Tice reported that the foal registrations are higher than normal especially for the time in the year. We continue to see foals being registered at a high quantity which is unusual for this time of year. Mr. Tice reported that in reviewing 2016 we are very much ahead of our plan and feels very comfortable that this will be a profitable year. There are several large expenses that will take place over the next few months with the inspections and ABFP. **Motion made by Ms. McClelland to accept the July financials. Motion seconded by Ms. Austin. Motion approved unanimously.**

## F. Executive Director's Report - Jason

Currently we have over 639 horses entered for the inspection while we had 641 entered in 2016 and 647 entered in 2015. Mr. Tice reported the following: Washington-9, Quebec-26, Ontario-60, Santa Rosa-26, Iron Spring Farm-29, Hanford-35, New England-35, Michigan-74, North Carolina-25, Del Mar-24-Wisconsin-45, Nevada-26, Kansas-33, Florida-14, Montana-18, Texas-21, Chilliwack-36, Tennessee-29, Alberta-33, Ohio-41. Mr. Tice reported that all travel plans are completed except for some details to work out with the runners. Mr. Tice has negotiated a better rate for our long-distance phone service and bundled a few things which will drop our phone services down by about \$70/month. Mr. Tice reported that there has been no decision regarding the lease. He has been told by the Pony Club that they will give us ample amount of time to make our decisions. They are still trying to work things out with the Kentucky Equine Education Project (KEEP). We continue to receive our reduced rent until they tell us otherwise. Mr. Tice reported we currently have 9 horses lined up to attend the ABFP testing in MI with one alternate and 7 lined up for CA. He has reviewed the inspection lists and has reached out to a few individuals with some success.

## G. Committee Reports

i. Inspection Committee (Eric) Mr. Smith presented the minutes dated 8.8.17. Mr. Smith reported that overall the inspection committee is very happy with the attendance and good to see some sites that have been low over the past few years have seen an increase in numbers. Mr. Smith reported on the item regarding a 4th premium and it was determined that the committee would not pursue this item any further.



ii. Central Mare Show Committee (Rosanne) Dr. Palermo presented the minutes dated 8.8.17. Dr. Palermo reported the committee is still looking for volunteers to help during the event. Dr. Palermo reported that we have had a terrific response to our sponsorship for the event and this will help to make the event have a positive net income.

iii. Health/Education Committee (Rosanne) Dr. Palermo presented the minutes dated 8.3.17. Dr. Palermo reported that this event is expected to have a profit based on the attendance and the fee that is being charged. This fee had to be set based on the cost that were budgeted and the cost to attend was based on what the expenses that were identified. Dr. Palermo reported that FHANA is the first foreign organization to plan an event outside of the Netherlands. The KFPS is very excited about the event.

iv. FHANA Member Council meeting (Amy) Ms. Austin gave a brief recap of the FHANA Member Council meeting. Ms. Austin inquired how the FMC is to go forward regarding the chapter application process. She reported the FMC would like to put together a handbook that would help new chapters understand the process of becoming a chapter and the steps involved. There was also a question regarding the By-laws concerning chapter application. Ms. Austin also reported the FMC is requesting an extension on the previously approved 120-day suspension on chapter approvals because there has been some confusion on what role the FMC was to play in this process. Mr. Vanderkooy asked if the FHANA Board will see minutes from the most recent meeting. If so, he would like to see the requests from the FMC come through the minutes. Ms. Austin reported that she will inform the FMC of this request.

## **H. Review Items**

i. 35th Anniversary Update (Jack) Mr. Vanderkooy reported that the Calgary Stampede does not have the quadrille slated to be a primary attraction so the expense would be too much to incur as a secondary act in a smaller arena. The committee decided based on the information they had and after discussion with the Calgary Stampede they would not officially invite the quadrille to participate in the Calgary Stampede. The committee is currently working out a plan B which would be to hold the 35th anniversary in Ponoka, AB at or around the same time of year. The plan now is to perform a "made in North America" Friesian quadrille, and inviting any members of the Fryske Quadrille to come and assist us at their own expense.

## **I. Discussion Items**

i. Board of Directors Elections 2018 (Jason) Mr. Tice presented the proposed dates for the election. These dates coincide with what we have done traditionally. MR. Vanderkooy inquired which board members will be submitting their name for reelection. Mr. Vanderkooy reported that he cannot run again based on the rules and regulations that were recently passed. Ms. Austin reported that she would let her name stand for reelection. Mr. Tice reported that a small subcommittee would be developed to review the questionnaire portion of the election process.



## **J. Board Round Table Discussion**

i. Ms. McClelland inquired about lifetime members and if we can expire these members if they are not current owners or active members. Mr. Tice reported that in the next few months he will reach out to these members to determine their status.

## **K. Good of the Order**

- i. Next Meeting September 12th at 1:30PM EST
- ii. Future Meeting October 17th, 2017

## **L. Adjourn**

- i. Motion made by Dr. Palermo to adjourn the meeting.