



Board of Directors

December 15th, 2015, 1:30PM EDT

No Consent Agenda

A. Welcome & Call to Order - Elizabeth Sharp, President

- i. Meeting called to order at 1:31PM EST
- ii. In attendance: Elizabeth Sharp, President, Sally Lawing, Vice President, Amy Austin, Secretary, Tim Sherman, Treasurer, Barb Renico, Director, Gerben Steenbeek, Director, Jack Vanderkooy, Director, Jason Tice, Executive Director
- iii. Mr. Vanderkooy identified a possible conflict of interest with the ABFP section of the agenda.

B. Secretary's Report - Amy Austin, Secretary

- i. Approval of minutes dated November 17th, 2015-Motion made by Mr. Vanderkooy to approve the minutes as changed. Motion seconded by Mr. Sherman
Motion Approved by all voting members

C. Treasurer's Report-Tim Sherman, Treasurer

- i. Financial Report for November 2015
November Income: \$30,925.28
November Expenses: \$34,733.20
November Net Income:\$3807.92
- iv. **Discussion about Financial Report**
Question from Ms. Sharp about what is owed/credit from KFPS, Jason will look into this further. Mr. Vanderkooy asked about a credit for the ABFP testing of the Sipke offspring from KFPS. This questions will be added to the agenda for the meeting with KFPS in January at the Stallion Show.
- v. **Motion to Approve.** Ms. Renico made the motion to approve the November Financial report as submitted. Mr. Vanderkooy seconded the motion.
Approved by all voting members

D. Executive Directors Report – Jason Tice, Executive Director

Mr. Tice reported we currently have 1794 members. Renewals were sent to over 2000 members. Ann-McCullough Wilkins has started working in the office and is catching on quickly. She will be picking up some committees as her comfort level increases. Bonuses were paid to both Jessica and Lauren. There is currently a DNA issue with the horse Yonnie fan Bonnie View. Jason is working with KFPS to get this worked out. We do not have any other DNA issues. All inspection papers have been mailed out. However, we are experiencing a problem with papers becoming lost in the US mail. This issue is forcing the office to have the owners request and go through the duplicate paper process. All awards have been figured



up and winners will be contacted in early January. Transition with KWPN and KWPN's move into the office has been going smoothly. Participation for the All Breeds award this year was increased over 2014. Jason will be out of office Jan 31-Feb 6 in order to attend the KWPN-NA AGM and stallion show.

i. Discussion about Executive Directors Report

When members contact Jason about lost papers he can issue them duplicate papers, however, this requires a vet to verify the microchip number in the horse. Ms. Lawing suggested offering members the option of paying an additional fee to have the papers sent through a traceable means. To which, Jason replied members already have that option. Ms. Lawing then suggested we make sure to notify all members we have had issues with registration papers being lost in the mail and that they have the option of having them sent in a traceable manner. Jason stated certified mail is an option for an additional cost of \$3.00 to the member. Ms. Lawing suggested adding the option of having registration certificates sent by certified mail to the transfer and birth certificate paperwork to make it easy for members to request this option and to ensure they know it is an option they have.

E. Committee Reports

i. **Finance Committee**-(Tim) Mr. Sherman presented the proposed budget for 2016 presented by the Finance Committee. Total income projected to come up. Starting in 2016 FHANA will be splitting Jason's salary and benefit costs with KWPN-NA, which will help offset costs. Now the budget shows actual income and actual expenses. Mr. Vanderkooy suggested a member accountant be included on the finance committee. The question of KWPN-NA income was also brought up.

Mr. Vanderkooy requested the these questions be placed on the finance committee's agenda. Mr. Sherman agreed since there could be tax issues from FHANA receiving payment from KWPN-NA.

ii. **Education Committee**-(Tim) The stallion selection webinar presented by Mr. Eric Smith on December 5th was well attended and is now available for the membership on the website. The next webinar is tentatively scheduled for late January 2016 on navigating the KFPS and new FHANA websites. The education committee is working with the health committee on possible spring 2016 topics based on survey results. The 1st joint webinar's proposed topic will be "Colic Concerns for Friesians and Tips for Prevention". Topics for the April 2016 Edition were discussed and it was agreed to pursue an article on the Sport Predicate, both ridden and driven.

iii. **Central Mare committee** -(Sally) Ms. Lawing appointed as chair of the committee. Mr. Vanderkooy appointed as secretary of the committee. Official title of the event is to be "2016 FHANA Central Mare Show". IFSHA has requested a \$2500 sponsorship from FHANA for allowing FHANA to hold the Central Mare Show during the IFSHA National Show. Goal is to allow the Central Mare Show a prominent place during both the Friday and Saturday evening portion of the IFSHA national Show. Entry criteria suggested is a) N.A. Provisional Crown Mares, N.A. Crown Mares, N.A. Provisional Model Mares and N.A. Model Mares. b) Mares who became 1st Premie at the 2016 keurings and c) Mares who became 2nd Premie at the 2016 keurings and received Champion of the Day recognition. Entry fee for the mares will be charged by FHANA and will be \$150. IFSHA will



charge a flat stall fee of \$150 regardless of number of days the stalls will be used. Mr. Steenbeek to discuss the request for judges with KFPS and if KFPS judges will be empowered to upgrade a mare at this show. Mr. Vanderkooy will take responsibility for getting qualified runners for the show. Ms. Lawing will take responsibility for required awards. It was also suggested a sizeable purse be awarded if sponsors can be secured. All members of the committee are excited about the opportunity this allows FHANA and IFHSA to work together. Mr. Steenbeek reported he has spoken with Ids about the FHANA Central Mare Show and that Ids is very excited about it. Ids agreed to supplying the judges and told Mr. Steenbeek he would like to see FHANA hosting more things like this. Ids did say it would not be possible for the judges to upgrade mares at this show due to the fact it would not be fair to all.

iv. **AGM Committee-**(Jack) The committee agreed the schedule of events for the AGM is good to go. Registration and a meet and greet will be held Thursday from 5:00-7:00 pm CST. The committee agreed to allocate \$1000 for hos d'oeuvres for this event and hope to find sponsorship to help cover some of the cost of this event. Sponsorship packets are being printed and Jason will be mailing these out and creating an email campaign to reach additional potential sponsors. The menus have been reviewed and it was decided to allow Mr. Kula and Jason to make the selections based on the quote from The Stockyards. It was agreed on to offer breakfast both days. Mr. Kula is working with Billy Bob's to offer entertainment to those attending. 2017 AGM will be held March 1-3 in Lexington, Ky

F. Review Items

i. **Bbook II Rule Change-** (Sally) It was voted on in the November meeting to change the rule allowing Bbook II horses to be registered through FHANA. As chair of the rules and regulations committee Ms. Lawing has reviewed the rules and made the necessary changes to effectuate this policy. The changes were made to Rule 1.2.6.2 FHANA Breeding Policy. The changes made were to strike out the wording that states "no registration papers will be issued to offspring of such breedings (see rule 3.6.2) under Mares. "The offspring of such breedings will not be registered by FHANA" was struck out under Stallions. Rule 3.6.2 B-Book II was changed by striking out "FHANA will not register B-Book II horses in North America after 12/31/2008". Rule 3.6.2.1 was changed to state the registration document for B-Book II is black with grey writing. Rule 4.5 registration Procedures for Bbook II the wording "Bbook II horses will no longer be registered by FHANA after 12/31/2009 was struck through. And the following statement was added "To register the offspring of a Foal Book Stallion, the sire and dam must both be registered with the KFPS and the applicant owner must be a current full member of FHANA. Microchipping is required as well as DNA verification by FHANA's customary laboratory. If either the sire or dam is dead and without DNA on record with FHANA's laboratory it will not be possible to register the horse. Applicant must submit the appropriate application, pay the required fee(s) and FHANA will then issue the microchip and DNA collection materials. Upon return of the veterinary form for implantation of the microchip and satisfactory completion of the DNA verification, the B Book II registration certificate will be issued by FHANA"

- Discussion on Bbook II rule Change: Ms. Renico requested we publish the proposed rule changes in the meeting minutes and that they be posted to the website to give the membership the



opportunity to view the proposed rule change and provide their feedback. That historically this issue has been determined by the membership and she would like the membership to be allowed to provide feedback before it is voted as a rule change. It was then determined this rule change was voted on and agreed to during the November meeting and it was already an approved change. Ms. Austin suggested we supply the reasons why this change has been made to the membership. Ms. Renico stated her concerns the membership will not be pleased with this change, that historically it has been an issue the membership has been very passionate about. Since some members of the board are not in agreement with this change, other than for the reasons supplied (we are already providing the service, Bbook II owners are FHANA members and deserve the support, membership retention, increased revenue, education opportunities for current bbook II owners, etc) it is the goal of the board to help the membership to understand the reasoning behind the rule changes to allow FHANA to register Bbook II horses and that for these reasons all voting members of the board did agree to the changes in the November meeting is the best course we can take at this time to help the membership understand why the change was made by the board. A copy of the rule change will be posted with the minutes the website. Ms. Lawing agreed to draft a letter to the membership to be posted the membership better understand why the board voted to make this change. This letter is to be posted to the website as soon as possible. It was agreed this was our best course of action to provide transparency to the membership of this rule change and that a great deal of discussion and thought are behind this change. The registration fee for Bbook II was decided to be the same as for A book registrations of \$225.00.

ii. ABFP - (Jason)

a. Update on ABFP testing for 2016. We currently have

9 offspring of Tonjes and 1 offspring of Wybren are registered for the Michigan site and 3 offspring of Wybren are registered for the California site.

- Discussion on ABFP Testing: Mr. Vanderkooy stated his concern for the low registration in California. Mr. Vanderkooy would like to see a more proactive approach for future offspring testing. Ms. Sharp stated she hopes with more discussion from the stallion owners and postings on facebook that additional offspring will be registered in California. There is no deadline for registration, owners have until the testing begins or the site is full.

b. ABFP Fee Proposal – Ms. Sharp would like to reword part 3 of the proposal surrounding frozen semen which states frozen is exempt from this fee. After further discussion it was decided to change the wording in regards to Frozen semen will be exempt on a case by case basis for semen which stallion owners have no control over. A credit of 5% has been proposed for the stallion owners for their costs of collecting the ABFP fees. This is in relation to the credit card charges they will incur for collecting the \$50 ABFP fee for FHANA. This request was discussed



at length. It was decided to take a straw vote on each amendment for the ABFP fee proposal.

- A. Billing stallion owners/managers once yearly in October, per the request of the stallion owners/managers. Mr. Vanderkooy, Ms. Lawing, Mr. Steenbeek, Mr. Sherman and Ms. Austin voted in favor. Ms. Renico opposed
- B. FHANA will credit stallion owners 5% of the fees collected to compensate for credit card charges. Mr. Vanderkooy, Mr. Steenbeek and Mr. Sherman in favor. Ms. Austin, Ms. Lawing and Ms. Renico opposed. Ms. Sharp voted as a tie breaker opposed. The proposal does not pass.
- C. Frozen semen will be exempt from ABFP fee – this statement will be changed to state case by case basis and we will not hold stallion owners responsible for cases they have no control over.

iii. **Election for the Board of Directors** – Currently 5 nominations: Barb Renico, Annie Muilwijk, Beth Sharp, Charlotte Dumford and Dr. Roseann Palermo

- November 1, 2015 - Call for Nominations
- November 30, 2015 - Close Nominations
- December 7, 2015 - Email/Mail Campaign Questions
- December 17, 2015 – Return of Campaign Questions and Biographies
- December 31, 2015 – Mail Ballots, Campaign Question Responses & Bios to Membership
- January 31, 2016 – Election closes
- February 8, 2016 – Count Ballots and Announce Results

iv. **Stallion Show** – Currently we have Jack, Sally, Barb, Gerban, Beth and Jason attending the stallion show. The meeting with the KFPS will take place on Friday, January 15. Agenda items to include: Central Mare Show North America, ABFP testing in North America, Education Week. Sipke offspring reimbursement. Mr. Steenbeek requested a discussion on the keuring and how to improve our ster percentages be added to the agenda.

v. **Member Council Meeting** – (Gerban) Sport membership was approved as a way to help improve membership. This is something hopefully FHANA will also be able to adopt in the future.

G. Discussion Items

i. **KWPN-NA Update** – The KWPN-NA is on schedule to have their office relocated to Lexington no later than January 31, 2016. A dedicated employee has been hired for their operation. The KWPN-NA would like to keep the operations separate. Dedicated phone lines and payroll services will be set up. Some services that will need to be shared will be reviewed. KWPN-NA has requested FHANA move back to the original office we moved from in July in order to accommodate their needs and office space. This will allow each organization dedicated space. They would like this move to take place before January 1, 2016 if possible. The office space is still available and the rent for this space is \$2500/month and would be split with KWPN-NA.

ii. **Volunteer of the Year** – Mr. Sherman made a nomination. No other nominations at this time

H. Action Items

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i. Motion to Approve the 2016 Operating Budget

Motion to approve made by Mr. Vanderkooy. Motion seconded by Ms. Lawing.

All voting members voted in favor of approval. Motion Passes

ii. Motion to Approve the proposed Bbook II Rule Change

Motion to approve made by Mr. Sherman. Motion seconded by Mr. Vanderkooy.

All voting members voted in favor of approval. Motion passes

iii. Motion to relocate the FHANA office

Motion to approve made by Ms. Lawing. Motion seconded by Mr. Sherman.

All voting members voted in favor of approval. Motion passes

iv. Motion to approve the amendment to the ABFP Fee Proposal

to not hold stallion owners or stations accountable for frozen semen out of their control.

Motion to approve made by Mr. Vanderkooy. Motion seconded by Mr.

Steenbeek. All voting members voted in favor of approval. Motion passes

I. Board Round Table Discussion regarding Bonus for Mr. Tice

It was agreed to give a year end bonus to Mr. Tice. Ms. Sharp to notify Mr. Tice

J. Good of the Order

i. Next Board Meeting Date – January 26, 2016 at 1:30 PM EDT

K. Adjourn

Email Votes Made in December:

12/9 - Providing yearend bonuses to Lauren & Jessica – Unanimous approval

12/23 – Request by member for a copy of the recording of board meeting held

12/21. Mr. Vanderkooy, Mr. Sherman, Mr. Steenbeek, Ms. Lawing and Ms.

Renico voted against releasing a copy of the recording. Ms. Austin voted in favor of releasing the recording. Ms. Renico asked that it be noted that she

did state she would be in favor of releasing a transcript of the recording.



b. AGM Committee-(Jack) Mr. Vanderkooy recapped the committee meeting from Oct. 26th, 2015. No minutes were present at the time of this meeting.

c. Keuring Committee- (Beth) Ms. Sharp recapped our committee meeting from Oct. 29th, 2015. No minutes were present at the time of this meeting.

d. Health Committee-(Amy) Ms. Austin presented the minutes dated Oct. 27th, 2015

e. I.T. Committee-(Jason) Mr. Tice presented the minutes dated Nov. 10th, 2015



F. Review Items

a. B Book II-(Jack) Mr. Vanderkooy recommended that the FHANA office facilitate the registration of BBII foals for the foaling season of 2016. Mr. Vanderkooy reported that the FHANA board can make changes to this policy based on our By-Laws and Rules and Regulations. This is simply a rule change. Mr. Vanderkooy suggested that we take small steps in this process. Ms. Lawing agreed that this is a rule change and she is willing to facilitate the changes in the rules and present them to the Board for the December meeting. Ms. Renico suggested that this issue was originally a referendum from the membership and felt this issue should come from the membership again if we are to change our policies. After additional discussion, it was determined to add this item as an action item to the agenda.

b. Letter to the KFPS regarding Offspring Testing (Beth)-Ms. Sharp reported that we did receive a response from the KFPS and this will be an agenda item during the annual meeting with the KFPS.

c. ABFP Proposal-(Jason) Mr. Tice reported that we currently have 9 horses registered for Michigan and 1 for California to participate in the upcoming ABFP testing.

i. Mr. Vanderkooy presented the proposed finances for the Michigan ABFP.

d. Election for the Board of Directors-Mr. Tice reported at the time of this meeting we currently have 3 nominations: Barb Renico, Annie Muilwijk, and Beth Sharp

November 1, 2015-Call for Nominations

November 30, 2015-Close Nominations

December 7, 2015-Email/Mail Campaign Questions

December 17, 2015-Return of Campaign Questions and Biographies

December 31, 2015-Mail Ballots, Campaign Question Responses & Bios to Membership

January 31, 2016-Election Closes

February 8, 2016-Count Ballots and Announce Results

e. Stallion Show-Mr. Tice reported we have Jack/Sally/Barb/Gerben//Beth/Jason attending the stallion show. The meeting with the KFPS will take place on Friday Jan. 15th at 8:30AM. The WFHO meeting will take place at 10:00AM Friday Jan. 15th. Agenda items to include: Central Mare Show North America, ABFP testing in North America, Mr. Tice requested the Board to give thought to additional agenda items.



f. Update on 2016 Central Mare show in cooperation with IFSHA (Jack) Mr. Vanderkooy reported that he has met with Bruce Griffin and they have decided a committee of 5 will be developed (3 FHANA members & 2 IFSHA members) to start the process of the show in 2016. IFSHA has set aside 2 classes for Friday and Saturday evening as part of their show. Mr. Steenbeek and Ms. Lawing both volunteered to participate in the committee.

G. Discussion Items

a. Member Council Meeting (Gerben)-Mr. Steenbeek reported the materials concentrated on the Sport horse. Mr. Steenbeek inquired if the board has any thoughts. Mr. Vanderkooy reported the KFPS has a new Stallion chairmen who has experience with the Dutch Warmbloods so it will be interesting to see where the breed is going.

c. KWPN-NA Update-Mr. Tice reported The KWPN-NA is moving forward with their relocation to the Kentucky Horse Park. The goal is to have their office completely relocated by March 31, 2015 if not sooner. They are losing one employee Dec. 19th and working on a "Stay Package" for the other employee to stay until the end. They have given Mr. Tice permission to hire one Full Time employee effective immediately. The plan is to have one dedicated KWPN-NA employee, one dedicated FHANA employee, and Mr. Tice's time split 50/50. It was also determined both associations will also utilize a person on an as needed basis to work between both Associations to help when needed. The KWPN-NA is looking into options for professionally scanning all of their documents so they do not need to be sent to the Lexington location. The KWPN-NA has formed a relocation committee to address all of the issues with this project. It will also need to be discussed that FHANA will need to relocate their office back to the original space that we just recently left. Based on the amount of inventory they carry and the dedicated space that is needed for both, this is in the best interest of both Associations. The current office space is not ideal to hold both Associations and keep employees happy and independent. Mr. Tice will keep the board up to date on all of the changes that are starting to take place. FHANA should consider making an announcement to the FHANA membership regarding the operational changes.

d. Equine Affaire (Barb)-Ms. Renico reported that she represented FHANA at the Massachusetts Equine Affaire and there were approximately 100,000 people who attended the event. The Northeast Friesian Horse Club represented FHANA with 10 Friesian horses. Unfortunately the club did not support the organizer in manning of the booth.

H. Action Items



i. Motion made by Ms. Lawing to transfer \$15,000 from our Offspring Savings Account to our Regular operating account to offset the extra expenses that were accumulated for the 2015 ABFP testing. Motion seconded by Ms. Austin. Motion Approved. Mr. Vanderkooy abstained due to conflict of interest.

ii. Motion made by Ms. Lawing that this board endorse the facilitating of registering Bbook II horses in 2016 and to allow Ms. Lawing to draft a rule change to allow the FHANA office to register Bbook II horses. Motion seconded by Ms. Austin. Motion approved unanimously.

I. Board Round Table Discussion

J. Good of the Order

a. Next Board Meeting

i. Date - Tuesday December 15th, 2015 at 2:00 PM EDT

K. Adjourn

i. Motion made by Ms. Lawing to adjourn the meeting. Motion seconded by Mr. Vanderkooy. Meeting adjourned at 3:41PM EST.