



Board of Directors Minutes via Teleconference

Oct. 17, 2017 1:30PM EDT

A. Welcome & Call to Order - Jack Vanderkooy, President

i. In attendance: Jack Vanderkooy, President, Dr. Rosanne Palermo, Vice President, Eric Smith, Secretary, Barb Renico, Director, Amy Austin, Director, Gerben Steenbeek, Director, Jason Tice, Executive Director, Absent with Notice: Jennifer McClelland, Treasurer

ii. Identify Conflicts of Interest: No conflicts were identified

B. Secretary's Report - Eric Smith, Secretary

i. Mr. Smith presented the minutes dated Sept. 12th, 2017 Motion seconded by Ms. Renico. Mr. Vanderkooy suggested a change on discussion topic 2017 Stallion Show. Motion approved to accept the minutes as changed.

C. Matters arising from the Minutes

None.

D. Correspondence

i. Northwest Friesian Horse Club correspondence from Sept. 22, 2017 (Jack) Mr. Vanderkooy presented a letter that was received from the Northwest Friesian Horse Club. The board agreed to allow Mr. Vanderkooy to contact both the president of the Pacific Friesian Horse Club and the Northwest Friesian Horse Club to help resolve the issue.

E. Treasurer's Report-Jennifer McClelland, Treasurer

i. Mr. Tice presented the financials on behalf of Ms. McClelland

Balance Sheet:

Total Assets: \$502,738.11

Total Liabilities: 6,646.28

Total Liabilities & Equity: \$502,738.11

September 2017 Profit & Loss

Total Income: \$32,470.23

Total Expense: \$31,277.39

Net Income: \$1,192.84

Year to Date Profit & Loss

Total Income: \$552,132.93

Total Expense: \$360,666.39

Net Income: \$191,466.54

2017 has been outstanding financial year; however, October is expected to be a deficit month. The question was raised whether the judging included the ABFP judging. No, the ABFP has its own budget. **Motion made by Ms. Austin to accept the financial statement as presented. Motion seconded by Dr. Palermo. Motion approved unanimously.**

F. Executive Director's Report - Jason

Mr. Tice reported that FHANA had 53 horses declared as eligible for the United States Dressage Federation All-Breeds. These members paid the newly implemented \$25 awards fee. In 2016 FHANA had 75 horses marked as eligible. Out of the drop off, only 10 were not eligible due to paying the award fee. The others were not eligible because of other issues such as membership. FHANA had a total of 685 horses entered for the inspections in 2017 v. 652 in 2016. There are an additional 4 IBOPS signed up to participate in the IBOPS that will take place after the ABFP. Mr. Tice reported that there are 8 horses participating in the ABFP testing in California and 10 horses participating in Michigan. Mr. Tice reported that the 2018 calendar is completed, and they will be mailed out 2018 membership renewals. Mr. Tice reported on one DNA issue on a registration of a horse from 2005. This was before FHANA implemented 100% DNA testing. The issue has been resolved and the papers will be updated.

Mr. Tice presented the Employee Travel process per the employee handbook and a discussion took place regarding Mr. Tice's possible attendance at the 2018 KFPS Stallion Show. Mr. Tice reported the line item for staff travel has been used for the 2017 budget year. Mr. Tice reported that the additional cost would be the plane ticket for 2017 budget and the hotel room and other travel would be a part of the 2018 budget. The cost for the plane ticket is approximately \$1,300.00. Ms. Renico asked when the last time Mr. Tice attended. The last time the executive director attended was 2015. Ms. Austin stated that four board members intend to attend the stallion show and does not support the travel plan at this time. Dr. Palermo asked what business Mr. Tice conducts while he attends the meeting as she will not be available for KFPS matters. Mr. Tice responded that he attends the meeting with the KFPS representatives, he attends the World Frisian Organization meeting and he also sets up meetings with the data base (Delta Horses) to discuss issues with the data system. He also networks and meets with other KFPS representatives, judges, and other organizations. Ms. Austin thinks that travel was restricted in 2017 and should not be extended. Mr. Smith suggested that the 2017 travel expenses come from and reduce the 2018 travel budget. Dr. Palermo supports the travel as it is important, this is the year to go, and there is room at the table. Mr. Steenbeek supports the travel. Mr. Tice offered exchanging the 2018 Stallion Show attendance with the 2018 Central Mare Show. **Motion made by Dr. Palermo: Be it resolved that the Board supports Mr. Tice's attendance of the Stallion Show in January of 2018 in Leeuwarden even though our Budget line item "Staff Travel" has been fully spent at this time. Motion seconded by Mr. Steenbeek.**

Ms. Renico requested that a budget for staff travel and board travel be presented before a decision is made. Ms. Renico also requested that Ms. McClelland be in attendance to report on the impact of this decision to our 2017 budget and 2018 budget. **Motion made by Ms. Renico to table the motion until a budget can be presented for 2017 and 2018 and Ms. McClelland can be present. Motion seconded by Ms. Austin. Roll Call Vote: Ms. Renico-Yes, Dr. Palermo-Yes, Mr. Smith-Yes, Ms. Austin-Yes, Mr. Steenbeek-No. Motion carried.**



G. Committee Reports

i. Inspection Committee (Eric) Mr. Smith presented the minutes dated 10.10.17 Mr. Smith reported all the results have been posted except for the IBOPS which will not be presented until after the completion of the ABFP testing. The committee will start to schedule the inspections for 2018. The committee will be busy reviewing all documents over the next few months preparing for 2018. The committee is working on cleaning up language on the number of IBOPs a horse can attend in one year. Some improvements were identified for 2018.

ii. Central Mare Show Committee (Rosanne) Dr. Palermo recapped the show and reported that the next committee meeting is scheduled for Oct. 18, 2017. Dr. Palermo reported that we had 20 mares attend the event with a great crowd. The show has grown and progressed. IFSHA has signed a three year agreement for the same site.

iii. Health/Education Committee (Rosanne) Dr. Palermo reported that the Education Week which just happened to be the first time it has been held outside of the Netherlands was a big success. There were some lessons learned and a great interest in conducting this again in 2018. The future is to conduct level 1 in 2018 and conduct a level 2 in 2019. Mr. Smith inquired if there are plans to conduct the sessions on the West Coast. Dr. Palermo reported that this is something the committee will be discussing, but maybe not an option for 2018 as we are still in the learning phases. Mr. Tice reported that it will also come down to expenses. The KFPS helped FHANA out in 2017 paying for the judge's fees. Additional venues also need member support and request to get it off to a start.

iv. Marketing/Membership Committee (Jennifer) Mr. Tice presented the committee minutes dated Oct. 9, 2017. Mr. Tice reported that the committee has a concept for the booth and are trying to narrow down the pictures. A date for completion is not determined, but the committee will keep the board informed. Ms. Austin inquired about Lifetime members and if contact has been made to see if they wish to maintain their KFPS memberships. Mr. Tice reported that he will be following up with those individuals.

v. 35th Anniversary (Jack) Mr. Vanderkooy presented the committee minutes dated Oct. 3, 2017.

H. Review Items

i. Proposed Bylaw Change (Jack) Mr. Vanderkooy presented the revised change to this review item as attached to these minutes. Mr. Vanderkooy reported on the process of how a bylaw change can be made. This proposed change will allow the FHANA Board of Directors to conduct the Annual General Meeting at other times during the year and not be held to a Winter AGM. **Motion made by Dr. Palermo That the FHANA Board of Directors agree to amend the relevant part of Bylaw 6.5 which is titled “Annual and General Meetings” with the new wording found in red at beginning of this memo. If adopted, this Bylaw Amendment will be placed on the 2018 Ballot for ratification by the membership.** Ms. Renico responded that she believes the AGM needs to continue to take place as it is currently stated. She believes the AGM is too important and needs to happen during the first quarter of the year. If an event is being planned, it should be moved to coincide with the AGM and not the other way around. Mr. Steenbeek believes in the proposed motion and this will help the membership in choosing how they wish to attend an event and will help increase attendance. Ms. Austin responded that she believes the AGM should continue to be held during the first quarter to help display the financials, committee reports and the elections. Mr. Tice reported that he has heard from the membership that they wish the AGM would be conducted later in the year to allow for better travel weather, allows breeding season to complete and he believes that we can still accomplish the business that needs to be accomplished without the face to face meeting in the first quarter. Mr. Smith requested that this item be tabled for one month to allow Ms. McClelland to attend. **Motion made by Mr. Smith to table this proposal until the November meeting. Motion seconded by Dr. Palermo. Motion approved unanimously.**

ii. 2018 Board of Directors Elections (Eric) Mr. Smith presented the board election questionnaire as attached to these minutes. **Motion made by Ms. Austin to accept the questionnaire. Motion seconded by Ms. Renico. Motion approved unanimously.**

I. Discussion Items

J. Board Round Table Discussion

i. Election of Board Positions (Jennifer). Discussion tabled until Ms. McClelland is available.

ii. Mr. Vanderkooy inquired about the DNA testing that may be implemented for 2018. Mr. Tice reported that this item will be discussed as part of the next finance committee.

iii. Mr. Smith requested that all committees be listed on the agenda and the committee chair be prepared to give an update at all meetings. Mr. Vanderkooy reported that he would give this consideration.

iv. The budget process is moving along slowly. Mr. Tice has not heard from any committees regarding budget requests for 2018. Please submit any requests at your earliest convenience.



K. Good of the Order

- i. Next Meeting November 21st, 2017 at 1:30PM EST
- ii. Future Meeting December 19th, 2017 at 1:30PM EDT

L. Adjourn

Motion made by Dr. Palermo to adjourn the meeting. Motion seconded by Ms. Austin.