

## FHANA Chapter Affiliation Renewal

As a FHANA affiliated chapter, you are required to renew your charter on an annual basis by March 31.

### Chapter Officers

Chapters affiliated with FHANA may be of any group or concentration of people. A chapter should include at least five people with separate FHANA memberships who are eligible to vote in FHANA proceedings and who are full, voting members of the chapter. In the unfortunate event a Chapter official loses their Friesian horse during their tenure, they will be allowed to finish their term on the Chapter Board. The Chapter President certifies, by his or her signature below, that their Chapter Officials have read and will abide by the FHANA Chapter Policies and Procedures. One Chapter Officer must be selected as the official point of contact responsible for conducting Chapter business with FHANA.

### Chapter Name

### Chapter Mailing Address (Chapter Official Address)

**Chapter Representative/Point of Contact:** The Chapter representative is appointed by the President and he/she agrees to respond to inquiries from outside the club and to keep FHANA informed of all Chapter activities. The Chapter will inform FHANA of pending, pertinent community events for posting on FHANA's official website.

**Chapter Representative/Contact Name:** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

### Request for Chapter Recognition:

We, (chapter name) \_\_\_\_\_, request recognition as a Chapter of the Friesian Horse Association of North America (FHANA). Each Officer is a separate, full voting member of this Chapter and of FHANA. I, \_\_\_\_\_, Chapter President, certifies that all of our Officers and Board members listed below are in good standing with FHANA and that all have read and will abide by FHANA Rules, Regulations, and the Code of Conduct.

### FHANA CHAPTER CODE OF CONDUCT

*Chapter Code of Conduct: All members of the Chapter are expected to conduct themselves in a polite, professional and respectful manner to all members. Members agree to extend this behavior to other Chapter members and any event staff (if applicable). Members are not to lose their temper, be rude, or abusive to humans and horses alike. This behavior will be immediately addressed by the Chapter President and the board. Depending on the actions/behavior, the Chapter board can issue a warning and/or request the member to leave an event and possibly terminate their Chapter membership.*

**Signature of Chapter President** \_\_\_\_\_

**Date** \_\_\_\_\_

#### LIST OF CHAPTER BOARD MEMBERS – No Signatures Required

Position	Print Name
President	
Vice President	
Secretary	
Treasurer	
Member at Large	