

**Board of Directors Meeting Minutes
July 16, 2024 6:00PM EST**

- I. Welcome & Call to Order at 6:15PM EST**
- A. In Attendance: Eric Smith, President, Erin Miley, Vice President, Jo Clough, Treasurer, Katie Wenger, Secretary, Danielle Piascik, Director, Will Bron, Director, Beverly McGowan, Director
 - B. Conflict of interest: Ms. Wenger declared a conflict
- II. Correspondence – Mr. Smith**
- A. FMC Minutes - Ms. Miley
- III. Action Items – Mr. Smith**
- A. FMC guidelines to be sent to the Rules and Regulation Committee for discussion and possible implementation –Ms. Piascik ongoing
 - B. Membership Committee to examine memberships and getting people to renew or sign-up. – Ms. McGowan ongoing
 - C. Begin work on identifying a 2026 AGM location and identify chapter(s) to host. – Ms. Piascik ongoing
 - D. All liaisons to solicit committees for articles for the Friesian magazine- Directors ongoing
 - E. All board members to find new committee members- Directors ongoing
 - F. Rules and Regulation committee to clarify what happens to a fee in the case that a grievance is not accepted- Ms. Piascik ongoing
 - G. Rules and Regulations to create policy on how FHANA handles referendums- Ms. Piascik ongoing
 - H. Silver Legacy Reno contract - Ms. Piascik ongoing
 - I. Send letter to KFPS board about how to handle registration for clones - Mr. Smith completed
- IV. Treasurer’s Report- Ms. Cough**
- A. June Income: \$52,396.88
 - 1. June Expense: \$77,402.65
 - 2. June Net Income: \$-25,005.77
 - B. YTD Income: \$-11,644.65
 - 1. Total expense \$325,706.13
 - 2. Total Net Income +\$314,061.48
- A motion to approve the May financial recap report was made by Ms. Clough. Ms. Wenger seconded the motion. Motion carried unanimously.**
- V. Consent Agenda:**
- A. BOD June Minutes- Ms. Wenger
 - B. Sport Committee Minutes- Ms. Wenger
 - C. Membership Committee Minutes- Ms. McGowan
 - D. Inspection Committee Minutes- Ms. Clough

Ms. Piascik motions to accept the consent agenda. Ms. Clough seconded. A vote was taken, and the motion carried unanimously.

VI. Committee Reports

A. Finance Committee- Ms. Clough

1. **Ms. Clough motions to see the B-Book II Registraton Fee has a base rate of \$280 plus an office processing fee of \$100. Ms. Piascik seconded. Motion passed.**

B. Sport Committee- Ms. Wenger

1. **Ms. Wenger motions to revise the Western Dressage percentage table score points to match the ridden and driven tables. Ms. Miley seconded. Motion passed.**
2. **Ms. Wenger motions that the High Point ribbons may be sent to video shows with the caveat that FHANA members must be informed that because FHANA has partnered with Spotlight Horse Shows, only results from SHS video dressage events may be submitted for FHANA member end of year dressage awards. Ms Clough seconded. Motion withdrawn.**

C. Sponsorship/Events Committee- Ms. Piascik

1. **Ms Piascik motions to add Mr. Donegan to join the Sponsorship/Events committee. Ms. Miley seconded. Motion passed.**

D. Inspection Committee- Ms. Clough

1. **Ms. Clough motions that B-Book II should be inspected using the same categories and in the same classes as the Mainbook horses. Ms. Miley seconded. Motion passed**
2. **Ms. Clough motions B-Book II are not eligible for Champion or Reserve Champion awards in classes /categories nor for the day. Ms. Piascik seconded. Motioned passed.**
3. **Ms. Clough motions B-Book II horses will be identified in the programs and announced as B-Book II when introduced. Ms. Piascik seconded. Motion passed.**
4. **Ms. Clough motions FHANA will provide educational materials on the difference between Mainbook and B-Book II horses at all inspection sites and the messaging that the use of non-approved stallions is discouraged. Ms. Miley seconded the motion. Motion passed.**

E. Editorial Committee- Ms. Miley

1. August 1st deadline

F. Breeding Committee- Mr. Bron

1. **Mr. Bron motions to add Ms. Froelich and Ms. Mcentire to the committee. Ms. Miley seconded the motion. Motion passed.**

G. Membership Committee- Ms. McGowan

1. **Ms.McGowan motions to approve Ms. Moran to become a Hawaiian representative as a FHANA member ambassador to promote FHANA and the Friesian horse at events. Mr. Bron seconded the motion. Motion failed.**

VII. Review Items

A. Cloned horse registration- Mr. Smith

B. Executive Director search- Ms. Clough

C. Rules and Regulation committee to revise B-Book II language based on the recent referendum results.

VIII. Discussion Items

- A. FHANA anniversary at the 2025 KFPS stallion show- Mr. Bron
- B. Leadership conference for associations summary- Mr. Smith
- C. Board Code of Conduct, Confidentiality Review, Behaviour and Consequences- Mr. Smith
 1. We are the board, At all time we represent FHANA and only FHANA. We do not advocate on behalf of any one Chapter or racial group or other KFPS Associations. Everything we say in public and private is representing the Board. There is no time that we are not the Board nor is there any way to separate yourself from the rest of the board. To put down any part of the Board is including yourself.
 2. Code of Conduct, We follow, honor, and embrace our Code of Conduct.
 3. Respect and protect privileged information to which they have access in the course of conducting official FHANA duties.
 4. Ensure any communication about FHANA, including social media posts, comply with FHANA's policies on confidentiality and disclosure of proprietary information.
 5. Be aware that all FHANA policies that regulate conduct apply to social media activity.
 6. Make known when representing FHANA in any capacity, one's personal opinions are not that of the organization.
 7. Boundaries. We do not overstep other committees' work or their assignments. We can offer ideas through the Board liaison, but we follow the process without interference, bypassing, or undermining. The respective committees' work will be respected.
 8. Need to know. We do not share personal information, especially about members and desired course of actions, to others outside the Board. This is a violation of privacy. This includes possible disciplinary actions, removal or other personal matters. We do not participate in gossip or undermine our policies.
 9. Member interactions. We do not fight or chastise members without following our Bylaws. We listen to our members. We may not agree or take action, but we listen all the same. Online conflict and bantering is unbecoming to a Director.
 10. Official lines of communication, Associations have only one person authorized to speak on behalf of the organization; the president or chair. This person can delegate communications to others, such as the executive director, another board director, or a committee chair. We are not the victims; we are the leaders. Only those assigned and delegated to a task can disseminate information. Sharing FHANA website content is encouraged. Communicating policy or procedures before a committee or the Board have a chance to make organizational decisions will not occur.
 11. Confidentiality. Internal messaging is part of the confidentiality agreement. Sharing those messages outside the board is a breach of confidentiality. We can talk and challenge each; however, once a Board decision is made, there is no more discussion or dissension, and there is only one message ensuring all deliver the same messaging. We are responsible for any information sent out of turn. If we tell one person, whether it is a family member or someone else, and that information is repeated, we are responsible for all lines of communications.

12. Consequences. If these expectations are not adhered to by this Board, disciplinary action will follow as prescribed in our Bylaws. Actions can include warnings, censorship, or removal from the board.

Mr. Smith individually asked each director to recommit to these expectations. Each director affirmed their commitment.

D. WFHO prohibits full voting members from one Association attending inspections in another Association(non-full voting members)- Mr. Smith

IX. Action Items – Ms. Wenger

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- I. Ms. Miley to ask KFPS member council about cloning registration.
- J. Ask sport committee to create a vetting process to decide which virtual show companies to partner with as well as inquire if Spotlight Horse Show would be willing to be a FHANA sponsor.- Ms. Wenger
- K. Mr. Smith to forward editorial leads to Ms. Miley
- L. Mr. Smith and Ms. Wenger to ensure committee minutes and board minutes to be sent to the office and posted on the website.
- M. Feedback on the different breed books- Directors

X. Meeting Evaluation – Mr. Smith

- A. Some tough subjects were addressed and the discussion remained civil. Time management has improved.

XI. Good of the Order

- A. Next meeting: August 20, 2024 at 6PM EST, September 1, 2024

XII. Adjourn

- A. Ms.Miley motioned to adjourn. Ms. McGowan seconded. Meeting adjourned 8:00 PM EST.