

Inspection Committee Minutes February 7, 2024, 1:00 Central Time

Attendance: Marq Laude, Chair, Jason Tice, FHANA Executive Director, Tiffany van der Kooi, Secretary, Annie Muilwijk, Julie Karpus, and Jo Clough, BOD Liaison.

Absent: Annette Carpenter, Rick Butts

Approval of the January 2024, Minutes: Tiffany made a motion to approve and Annie 2nd minutes approved.

Carrie Blair has resigned from the committee effective immediately, so was not present at the meeting. We reviewed the responsibility of a committee member and the volunteer Confidentiality code from FHANA

2024 Inspection Schedule: The deadline was Oct 15 for site host applications. Jason feels that we can be flexible for 1 or 2 weeks to accommodate late or incomplete applications. Discussion was had regarding changing the date to a few weeks later, or calling/emailing site hosts that haven't turned in applications a few weeks before the due to remind them.

The committee feels strongly that no one should be granted an inspection if they don't meet the due date and application requirements. Accepting late entries effects a whole lot of things, including other site dates. It is not fair to other sites to change their dates after they may already have arrangements with venue etc. If there is a grace period of a few weeks, then Julie suggested to remove the words "No site will be granted an inspection if application is received after Oct 15"

Julie made a motion that the deadline remains the same on the site applications. Annie 2nd the motion.

The committee has discussed that the office will contact sites 15 days after the due date for any sites that normally would submit and haven't, just to make sure that it wasn't an oversight so they can get everyone included before they start putting travel dates together

Fall Schedule: Questions for the fee schedule, how much time does the office need to get things in order before a site starts. Typically, 2 to 3 weeks before is the deadline. Normal is to make the entries due 30 days before a site begins. The site applications need to be changed to match the late fee date.

Social Postings: Texas was concerned about the heat for their inspection date, so it was swapped with the Iron Spring inspection date.

Site Host Manual: The wording was added that if they didn't comply with the code of conduct, they may lose their right to an inspection.

We ask the board to support the inspection committee in their deadlines and other rules.

Circuit 5

EAST

Nov 14 – IBOPS

Nov 15 - Inspections and 1st stallion viewing

Nov 16 - 2nd stallion viewing and Mare Show

Nov 17 - Travel

WEST

Nov 18 IBOPS and 1st stallion viewing

Nov 19 – Inspections and 2nd stallion viewing

Nov 20 – fly home as they have to be at home on the 21st.

No West Mare show due to low volume. 15 stallions are needed for viewing.

We need to finalize venues for both East and West. Jason has gotten approval from Board to hire a stall person for Circuit 5 that can manage and be the go-to person for the East and office Support for the West. This person can act as site host for these 2 events.

THANK YOU: Marq said a short word of thanks to everyone and confirmed that each person wants to continue on the committee. Annie agreed to act as co-chair if the need should arise in the future if Marq becomes busier.

Annie Made a motion to the board to Replace Carrie Blair with Fernando Horowitz on this committee
Tiffany made a 2nd, motion passed.

Tiffany made a motion to adjourn

Next Meeting: March 5, 2024, at 1:00 CST