



Friesian Horse Association of North America

Inspection Participants Manual

General Information

1. Who is eligible to attend an inspection in North America:

What Categories of Friesians are Eligible to Participate in a North American Inspection?		
Category of KFPS Registrations*	Category Description	Is My Friesian Horse Eligible to be Inspected in Canada or the USA?
Main Book (Stamboek)	A foal whose dam is in the main section of the Studbook (Studbook or Foalbook) and was bred to a Studbook stallion with KFPS approved breeding privileges, commonly referred to as an “Approved Stallion” .	Yes
B-Book I	Foals are registered in B-Book I when the sire is a registered Foal Book stallion that has been given approval by the KFPS for limited breeding under specific predefined conditions .	Yes
B-Book II	This category is for all purebred Friesian horses that were bred using Foal Book stallions that were not approved by the KFPS .	No
D-Book	Foals of stallions that were approved by an officially recognized studbook for Friesian horses in the European Union (EU) . This applies if the dams were registered in the KFPS Studbook or KFPS D-Book. Offspring of KFPS D-Book mares are registered in the KFPS main section if the sire is a KFPS Approved Stallion.	No

A. *The KFPS Studbook is divided into sections, classes, and registers

2. Register your horse with FHANA for the appropriate category:

Registering can be done online through “MyFHANA” or download the form which can be found on [FHANA’s website](#).

3. Contact the Site Host:

Find out what is required to show at your chosen inspection site. Most of the clubs/chapters that host the Inspections may also offer a website where you can download site forms, maps, directions, hotel and restaurant information. IMPORTANT: contact the Site Host immediately with any changes, late additions, withdrawals etc.

4. Site requirements:

Most sites will have their own entry forms, independent from those filled out for FHANA. These may include additional payment requirements such as Stall fees, parking fees, RV fees, Share of cost fee* or an administrative fee*. (* Share of cost and or an administrative fee, is a fee charged to each individual

or horse and goes towards the overall cost to rent the facility and run the Inspection. This fee will vary by location and is at the discretion of the Site Host.)

5. Veterinary site requirements:

All sites require a mandatory Coggins test report for all horses 6 months and older.

- Horse's attending an inspection are required to have current, negative Coggins test as required by the inspection site's geographical location you are traveling to.
- Nursing foals are exempt from Coggins requirements.
- Coggins testing requirements vary by providence or state, ranging from within the past six months to within the past twelve months. Therefore, it is critically important that you contact your inspection Site Host to understand their specific testing requirements.

Many sites will also require a veterinary health certificate. Both are required for any horse crossing states lines, and an international health certificate and Coggins are required for any horses coming to and from Canada. (Coggins tests are good for six to twelve months, depending on the state. Check with the inspection Site Hosts and or your veterinarian as to requirements for your state and any state you may be traveling to. Health certificates are good for only 30 days). All certificates and or/test results must be turned in to the Site Host prior to the inspection. **Horses arriving without the required documents will not be permitted to remain at the inspection site and will not be allowed to participate in the inspection.**

****Prior to the inspection all foals are required to have been micro chipped.**

6. Suggested questions to ask Site Host if not already provided:

- -Do you have a deadline for site forms, site payments etc.?
- -What time does the inspection start?
- -What time should I arrive?
- -What are the Facility Amenities? i.e. stalls, bedding, wash racks, RV hook ups.
- -If I'm arriving the day prior is there a night watchman/or volunteer staying at the facility?
- -Will there be a check in booth and or club booth/information booth during the show?
- -Will the Site Host and organizing volunteers be wearing identifying items?
- -Can I have the cell phone numbers of the major organizers, in case of an emergency?
- -Is there a professional photographer and /or videographer?

7. What do I need to bring?

- A. Your foal's original temporary registration paper (blue paper) and/ or your adult horse's laminated registration paper, your original Coggins report and/or health certificate (local equine transportation laws apply).
- B. For stalls, you can plan to bring stall cleaning equipment, water buckets and feed. A hammer or tool to remove any nails left on stall walls from previous shows. While the Site Host may do a safety check of all stalls, sometimes a nail can be missed, and it is your responsibility to make sure the stall walls are safe for your horse.
- C. Show tack (see tack requirements below).

8. Clothing suggestions and requirements:

- A. Show Clothing for the Inspection- If you choose to run or handle your own horse, it is traditional

for the handler to wear white pants, white shirt and a tie; assistants/handlers should also wear white; white clothing is traditional and considered respectful to the Judges. If you cannot wear white, neat clean conservative clothing is acceptable. Owners will be asked into the ring to accept awards and get their photos taken. Bear this in mind when choosing an outfit. In many

cases, there are more horses than handlers in a class. In that event, you or someone you designate will need to be able to lead your horse around the arena at the walk. This may be required at the start and end of a class before the final placings are made. Your horse is being judged at this time! Be sure to have an able-bodied person available to do this that is wearing shoes suitable for handling horses.

- B. Show clothing for the ridden IBOP test: National Level Dressage attire is appropriate.
- C. Show clothing for driven IBOP tests: Drivers should adhere to the general rules of carriage pleasure driving in North America. Conservative driving attire is preferred for the driving test, including an apron and gloves. This means men should wear a jacket and tie, driving apron or lap robe, helmet or hat, and gloves (preferably brown). Women should wear long sleeve blouse or jacket, driving apron or lap robe, helmet or hat, and gloves. Gaudy or revealing clothing is not appropriate.
- D. **ASTM/SEI Safety certified helmets are mandatory for riders, carriage drivers and passengers**

9. Tack requirements:

- A. Horses 3+ or older are required to be shown in a headstall and bit (a white headstall is traditional) bits can be snaffle bit with a French link or Mullen mouthpiece. Headstall should be accompanied by a matching lead. Optional lead items are a stud chain, V chain or in hand attachment. Foals should be shown in a halter (white is traditional) dams of foals presented, may be shown in a headstall like the above mentioned, or halter. Yearlings can be shown in a halter; two-year-olds may be shown in a halter or the above-mentioned headstall.
- B. **Not Allowed;** Bits cannot have a curb mouthpiece, shanks or curb straps. Headstalls should not have reins or cavessons.

10. Pre- Inspection medical information:

- A. Sick horse: **A sick horse should not be brought to an inspection site.** If you plan on bringing a horse that has a minor illness or injury that is not contagious, please ask the Site Host if you can bring the horse, if you provide a report from your veterinarian stating that your animal is not in any way contagious and that showing it is not detrimental to its health. If you arrive with an ill animal that the site manager has any concerns about, they may choose to move your horse away from the other animals. They may ask you to have the animal examined by the on-call veterinarian (at your expense) or may ask you to leave the inspection site.
- B. Scarred horse: If your horse has scars or blemishes, something they were not born with, (i.e. surgical scars, white hair growth on injection sites etc.) have written veterinary proof of the circumstances, so that the Judges don't count it against the horse as a birth defect, conformation defect, etc. **Bring this proof to the arena with your papers.**
- C. Lamé horse: If your foal or horse is lame on inspection day, you should not show it. Lamé horses will not be accepted into the studbook and this fact will be printed on their papers.

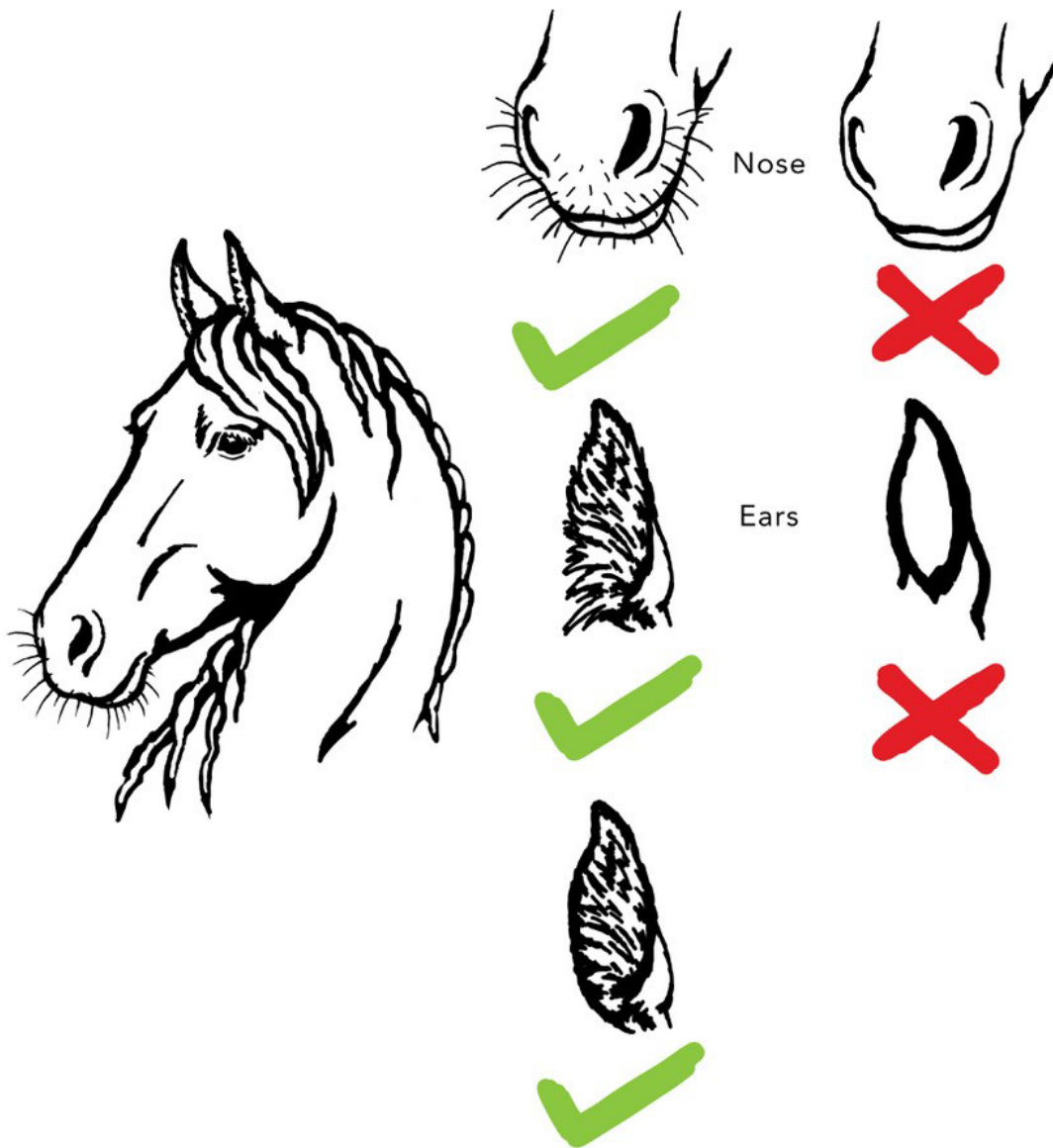
- D. Sites will be randomly chosen for drug testing. FHANA will acquire a veterinarian to randomly sample Champion or Reserve Champions at the undisclosed site. A FHANA representative will be available to supervise the test and randomly draw the horses to be tested. The veterinarian will draw a blood sample from the randomly chosen horse; the sample will then be shipped to the USEF laboratory for testing. A sample will ONLY be taken from your horse if they are awarded Champion or Reserve Champion in their respective class. By signing the liability and drug testing waiver form with your entry, you are authorizing FHANA and the appointed veterinarian to draw blood from your horse to be sampled. *If you refuse to sign the liability and drug waiver form, you will not be allowed to participate in the Inspection.*

11. Pre- Inspection shoeing information:

- A. Horses age two years and older may be presented with all four shoes or barefoot.
- B. With shoes: only standard horseshoes may be used. Maximum thickness of the shoes is limited to 8mm (5/16 of an inch), and width of the shoe is limited to 25 mm (1 inch). No wedges, pads, corrective, or other additions to the shoes are allowed. Judges may exclude horses presented with shoes that are not in compliance with these rules or allow the horses to be presented only after the shoes are removed. Excessive foot length may also result in exclusion.
- C. Without shoes/barefoot: hooves should be in good health and evenly trimmed.

12. Pre- Inspection grooming information:

- A. The black color and the long hair on fetlocks, mane and tail are characteristics of the breed: horses should be shown close to natural with free flowing untrimmed/uncut manes and tails.
- B. Allowable clipping: a bridle path of 2cm or 0.75 of an inch, at the location of the bridle's crown.
- C. Allowable grooming: you may use show sheen, hoof blacking or hoof oil.
- D. Not permitted: dyeing or the use of black sprays, hair sprays or any other methods to make the coat, fetlock hair and mane or tail hair look blacker. Also not permitted is the addition of hair or other materials to the tail or mane (extensions), long bridle paths, glitter, trimmed manes or trimmed hair at the base of the tail.
- E. KFPS grooming rules. Exhibitors are not to clip the inside of the horse's ears. (You may gently squeeze the edges of the ear together, trimming only the protruding hairs and edges.) The whiskers around the horse's eyes are not to be cut or trimmed. The muzzle whiskers are to be trimmed no shorter than a length of 2 cm or 0.75 of an inch. **If you do not follow this rule, your horse will be excused from participating in the inspection. If this does occur, no refunds will be issued.**



13. Pre- Inspection Training information:

- A. Other than foals, horses should stand quietly and walk and trot in hand obediently. The horse should show a good walk and trot in hand. A disobedient horse is a danger to the handler and difficult to evaluate for the Judges. High marks cannot be given if the horse does not walk (jigs) or if they continually break into the canter.
- B. Horses 2+ years should be comfortable with the use of a bit with a lead and chain*. (*See tack requirements).
- C. Horses are shown on a triangle (see Appendix A) in the walk and the trot only, no canter. They are shown going to the right with the handlers on the left side or the outside of the horse. It is a good idea to get your horse used to having someone on the outside.

- D. Proper body conditioning is important to have and will produce the best results.
- E. Horses in the categories for 1 and 2-year-old stallions need to be conditioned and halter trained. Follow the recommendations above.

14. Arriving at the site:

Upon arrival find Site Host, inspection office, or a volunteer and gather the following information if not provided ahead of time:

- Ask where to park and unload.
- Ask where your horse's stalls are located.
- Ask where you're to park your trailer after unloading.
- Ask where to go once your horses are settled to check in, get your bridle tags, and find out the order of "go" (you should ask what the planned order of "go" is, if that information has not previously been provided to you). Commonly the show will start with the older stallions as the Judges may want to look at a stallion a second time at the end of the show day, or it may start with IBOPS. The Judges can change the order of "go" from how it is listed in the program at any time, so an organizer cannot commit to a set time for your horse. It is always best to arrive in the evening before the inspection day or early morning prior to the Inspection start. If you have extra time, ask the Site Host if you can help.

15. Site Safety:

- A. Each site will have their own list of safety rules and requirements you must follow.
- B. Even if you are performing an IBOP, never lunge, ride, or drive your horse at the inspection site without asking the Site Host for permission.
- C. If the site does not have your name and information on your stall door(s) it is suggested you write your name and cell number on a piece of paper and post it on your stall, so if anything happens with your horses, someone can contact you immediately.
- D. All foals should be kept on leads until their turn in the arena.

16. Rules and Conduct- General:

- A. All participants are required to sign/acknowledge the FHANA code of conduct as part of their application. Each site will have posted or noted safety rules and requirements you must follow.
- B. Everyone helping at the site is a volunteer, so please be courteous. Please conduct yourself in a horse conscious, safety minded manner. If you are confused, need help, or have questions, don't hesitate to approach a volunteer at the site so that the show managers can help you promptly.

- C. The site host is the FHANA representative for the inspection and associated events. In most cases, they rely on volunteers to assist with most activities of the event along with the responsibility of the scheduling of the activities, and wanton disregard of the site rules and facility rules will result in being evicted from the site. When such an incident occurs that requires eviction by the site host, the site host will document the incident and forward the details to the FHANA Board for action.
- D. No one is allowed in the arena during the inspection. NO owners, friends, non -official photographers or videographers or any other non- essential persons may be in the ring during the inspection. Exceptions: Owners choosing to show their own horse for any part of the inspection process. Handlers may enter to catch/ lead horses. The Judges may invite owners into the ring to speak to them and/or for them to accept awards. Site volunteers may go in and out during the course of their Inspection job, and the official site photographer and or/ videographer may be in the ring.
- E. Inspection sites are open to the public in all cases. As a general guideline, photographers might be arranged by the chapter and consideration should be given to that approved and arranged photographer. However, should any participant desire to have their own photographer, the site host shall make the applicable accommodations to support that photographer. That photographer shall be afforded the same respect as the official photographer and follow the same rules regarding photographers.

17. Rules and conduct –Judges:

- A. The Site Host will designate a Judge’s Liaison. The Judge’s liaison or scribe is responsible for maintaining scores and documenting the winning horses per class and obtaining the judges scoring book at the end of the Inspection. The judge’s liaison is stationed at the table with the judges or with the announcer, close to the judging area.
- B. If, during the inspection period there is a requirement to interrupt the inspection for any reason, the Site Host or the liaison will relay the information to the judge(s) as applicable. Members should be aware that the site host or liaison could choose to wait to address the matter until lunch or during a break. It is the call of the Site Host.
- C. The official judges are interested in meeting and interacting with our members. At any time during the inspection period (including breaks, lunch and general socializing) the members must treat the judges with respect. Any member who displays a disrespectful and conflicting demeanor will be asked to leave the event. The site host will document circumstances of the incident/event and forward it to the FHANA Board.
- D. Decisions and scores made by the judges are final. If time permits, the judges will have a question-and-answer session after the Keuring. The question-and-answer session are an open forum. Should there be questions regarding the evaluation of an individual participant(s) horse, these questions can be addressed at that time. Private meetings with the judges are not permitted

unless the judge(s) initiate the request for such a meeting. Please see paragraph 17(c) regarding interaction with the judge(s).

18. The Inspection:

A. Measuring:

-Prior to being judged, horses 3+ year old and older and repeats will be measured by the Judges on a flat surface. -You must bring your horse and the original laminated papers to the measuring area when prompted.

-Microchips will also be scanned at this time. Horses are measured prior to showing to determine if they qualify in their height for Studbook, Ster, etc.

1. Height Requirements (measured at the withers)

-Stallions:

1.58m (15.2 1/4hh) as 3 YO

1.60m (15.3hh) as 4+ YO

-Mares:

Studbook: 1.54m (15hh)

Ster: 1.56m (15.1hh)

Crown: 1.58m (15.2 1/4hh)

Model: 1.60 (15.3hh)

-Geldings:

Studbook: 1.56m (15hh)

Ster: 1.58m (15.2 1/4hh)

B. Waiting Area/ Staging Area:

-Most sites will have a waiting area where horses are queued awaiting their turn.

-For safety reasons only persons handling horses should be in this area.

C. Registration papers:

-Bring your original registration papers or foal paper to the staging area and measuring area.

-The handlers will take your papers when your horse enters the arena and give them to the Judges.

-Generally, NEW papers with inspection results will be returned in 30-60 days. If your horse received a new status (Ster, Crown, Model, etc.), you will be invoiced for the additional fee by FHANA and payment must be made prior to your papers being returned.

D. Microchip reading:

Your horse(s) microchip will be read multiple times during the inspection process. The site host will announce the schedule that will include the times for the chip reading. It is not uncommon for the site host to read the chip and verify the registration papers upon arrival during the measuring of the participants by the judges and when the participant enters the judging ring.

If a horse's identity cannot be verified by the officials at the Inspection, the horse will be allowed to participate and receive comments in judging; however, the horse's results (premium and book) will be withheld. In addition, the horse will be disqualified from participating in any

championship rounds. Once the DNA identity is confirmed the withheld results will be released in accordance with current FHANA policy.

E. Your turn:

-Please do not be tardy to the main arena or the staging area. Horses that arrive late can be skipped by the management or you may be placed at the end of the class. Follow the directions of the announcer, ring master or the entry gate volunteers.

F. General Rules-Main Arena

- No dogs.
- No smoking.
- No riding or driving unless you are presenting for the IBOP.
- If participating in the IBOP test, please ask permission before using main arena.
- Horses being shown at liberty/loose must be on lead until they are asked to show.
- No Spectators unofficial photographers or videographers may be in the arena at any time.
- Event staff may be in the arena.
- Handlers/Trainers must wait outside of the arena unless presenting/running a horse.
- Owners may only enter the arena by invitation from the designated judge or judge's liaison.
- Equestrian appropriate attire and footwear is required for anyone in a horse occupied area.

G. General Rules- Warm Up Arena/Area

- No dogs.
- No smoking.
- Riding or driving allowed for IBOP participants only.
- Longing and groundwork/exercise privileges allowed for IBOP participants, only by permission of the site host.
- Helmets required for riding and driving IBOP participants during warming up.
- Only trainers/grooms/handlers may be in the arena.
- No loose horses including foals.
- Do not tie or leave horses unattended.
- Let others know if you are entering with a stallion or unruly horse.
- Safety first, always be aware of your surroundings and proximity to other horses and humans.
- Equestrian appropriate attire and footwear is required for anyone in a horse occupied area.

Showing Instructions by Category

SHOWING FOALS (foals are shown with their dam or a surrogate):

1. All foals must be at least 6 weeks of age at the time of inspection.
2. After having the microchip scanned, take your original papers and your horse and hand them both to the handlers at the entry gate (unless, of course, you are doing it yourself or having a trainer run your horse)
3. Papers will be handed to the Judges. Your foal will then stand for them as they are examined, then the foal will be encouraged to walk and trot as the dam is walked and trotted on the triangle. Have handlers ready and on hand to catch the foal and take both horses from the ring when prompted. The Judges will speak about your foal and give you a ribbon and a card with some basic scoring.

4. At the end of the class the highest-ranking foals will be asked to come back in the ring for the determination of Champion and Reserve champion. No foal awarded less than a second premie can be considered for Champion or Reserve Champion.

SHOWING MARES OR GELDINGS

1. All horses in a class will enter the arena together to circle the arena at the walk. This is done by the owner, handler, or trainer of the horse. **(**BE PREPARED TO WALK YOUR OWN HORSE**)** At this time, the Judges are not judging your horse. This is to allow your horse to become relaxed and familiar with the arena.
2. After having the microchip scanned take your original papers and your horse and hand them both to the handlers at the entry gate (unless, of course, you are doing it yourself or having a trainer run your horse)
3. Papers will be handed to the Judges; your horse will then stand for them as they examine the horse and fill out a **linear score form**. * The horse will then be walked and trotted on the large triangle. The Judges will be examining the horse's transitions in and out of the turns. When prompted, collect your horse at the out gate. Ribbons and comments will generally not yet be given until the end of the entire class.
4. At the end of the viewing of the entire class, all horses being considered for a premium from that class are brought back into the ring together, at this point if you do not have a groom or handler you will have to lead your horse yourself. Often, the horses will circle the arena several times, during which they are still being judged. The Judges will then line the horses up and give out the premiums and ribbons. The top horses from the class will then be asked to stay in the ring and perhaps have another go around vying for the Champion and Reserve Champion. Depending on the number of horses entered. (Classes may be combined by the Judges).

* **The linear score form (see Appendix D)** is a one-page form that the Judges use to determine the overall quality of the horse. This form is only filled out once, the first time a 3+ yr. old horse is shown for studbook. You will receive a copy when your papers are returned. If you would like to know what is on the form prior to the Inspection, a translated version can be downloaded at the FHANA website.

SHOWING STALLIONS

1. All horses in a class will enter the arena together to circle the arena at the walk. This is done by the owner, handler, or trainer of the horse. **(**BE PREPARED TO WALK YOUR OWN HORSE**)** At this time, the Judges are not judging your horse. This is to allow your horse to become relaxed and familiar with the arena.
2. After having the microchip scanned, take your original papers and your horse and hand them both to the handlers at the entry gate (unless, of course, you are doing it yourself or having a trainer run your horse)
3. Papers will be handed to the Judges; your horse will then stand for them as they examine the horse and fill out a linear score form. Then the horse will be walked and trotted on the large triangle. The Judges will be examining the horse's transitions in and out of the turns. The Judges will give comments, and you may be asked to show your stallion again to the Judges at the end of the day, at which time he may be judged at **liberty***. Or they will tell you he is not selected for

Ster or central proving, in which case you will not be showing your stallion again that day. When prompted collect your horse at the out gate.

***Liberty Cage judging:** Some locations may have a special pen or box available to facilitate the judging of stallions at liberty.

BEST OF SHOW/GRAND CHAMPION

At the end of the Inspection a “Best in Show” or Show Day Champion/Reserve Champion will be selected by the Judges from the highest ranked horses of the day. Those horses will be asked back into the arena and one grand champion /best of show and reserve champion will be selected and awarded. Only horses from categories 3, 4, 5, 6, 7, 8, 9, 10,11, 12, 13, and 14 and that have earned a 2nd premium or higher are eligible for the champion and reserve champion of the day.

AFTER THE INSPECTION

1. All registration papers collected by the jury that require changes will be sent to the FHANA office by the Site Host.
2. All changes to the horse’s records will be updated by the KFPS/FHANA and new papers will be sent to you. You can typically expect the papers to arrive in late October to early November.
3. If your horse has earned a Predicate, your Predicate fee must be paid before your papers will be distributed. (Please see Appendix C.)
4. Linear score sheets will be distributed with your registration papers. Horses in Categories 5, 6, 12, and 17 will receive full linear score sheets.

Re-Inspections in North America

FHANA members are eligible to bring their horse(s) to two types of re-inspections in North America. The first type of re-inspection is a Nakeuring or what is deemed a Post Inspection. The second type of re-inspection is a Herkeuring, a formal process to appeal the KFPS Judges original decision. For more information on Nakeurings or Herkeurings, please contact the FHANA Office. The text below describes each type and details requirements for re-inspections:

Nakeurings or Post Inspection – This type of re-inspection is available at all FHANA Inspection Sites that can accommodate a late entry. To be eligible the horse must have been originally registered at an Inspection site, was scratched from judging (due to illness, injury, or other factors), the member paid the required fees, and is willing and able to travel to another Inspection site with their horse. It is important that members contact the FHANA Office as soon as possible in order to ensure all logistical requirements are addressed and that the site has the capacity to accommodate their horse.

Herkeurings or an Appeal of the KFPS Judges’ Original Decision – Herkeurings are available to members in North America at Mare Shows. This type of re-inspection allows the member to appeal the KFPS judges’ original decision within the same calendar year. To be eligible for an appeal, the horse must have been judged by a KFPS jury, the FHANA member must submit the

required appeal application to the KFPS through the FHANA Office, pay the required fees, and is willing and able to travel to a North American Mare Show. It is important that members contact the FHANA Office as soon possible of their interest in a Herkeuring to ensure all logistical requirements are addressed in an expeditious manner and that the site has the capacity to accommodate their horse.

Check List:

- Make sure all your contact Information, provided to FHANA and the Inspection site is current.
- Complete and send in Inspection form prior to posted deadline.
- Get your foals microchipped and your Coggins and/or Health Certificates done prior to the inspection.
- Check in with Site Host for additional fees and Heath Certificate and/or Coggins requirements.
- One week prior to Inspection check in with Site Host, if you have not been previously notified, ask when you need to arrive.
- Bring temporary papers for foals and laminated registration papers for all horses entered.
- Bring the Health Certificates and/ or Coggins as required by the Site.
- Bring tack, clothing, and grooming supplies.
- Bring horse care items, feed, buckets, hose, and stall cleaning supplies.
- Check in with Site Host or barn manager when you arrive.
- Be flexible, order of 'go' can change at the Judge's discretion on short notice during the Inspection.
- The Judges, Site Host and volunteers, work hard to put on the inspections, please thank them.

IBOP

SHOWING IBOPS

Please refer to the FHANA website for IBOP ridden or driven tests: <https://fhana.com/sport/abfp-and-ibop-tests/>

All other Inspection and IBOP rules, regulations and Information can be found on the FHANA website. The results in ABFP and IBOP (Regulations ABFP, respectively IBOP) are contributory factors for awarding predicates. Furthermore, the results of aptitude (IBOP) tests will be added to the horse's predicate in the following way:

- i. 73 through to 76.5: A
- ii. 77 through to 81.5: AA
- iii. 82 and higher: AAA

GENERAL RULES FOR FRIESIAN HORSES SUITABILITY EXAMINATION (IBOP)

Responsibility

The IBOP is conducted by the Koninklijke Vereniging "Het Friesch Paarden-Stamboek" (KFPS).

Purpose

The purpose of this examination is to establish a horse's suitability for various uses and to do so with the greatest degree of objectivity. Every horse aged four or older can be presented for this examination (riding test, driving test or show driving test). Participation in more than one test on the same day is possible. Horses can be entered for the examination through "MyFHANA" (www.FHANA.com). The results of an IBOP test can be used for obtaining the star, crown or model titles (see the KFPS registration regulations).

Participation

Regardless of IBOP discipline, a horse may participate in an IBOP no more than twice a year. This examination may be administered on the same day or on two different days. If the maximum two IBOP tests are being conducted on the same day, these will have to be in two different disciplines.

Presentation method

All tests will be ridden/driven individually. After the completion of the IBOP riding test, the participants will return to the ring in groups of two or three. At the request of the jury, the participants can be asked to repeat one or more of the components. The tests as well as an explanation of the assessment criteria can be found in the most recent edition of the KFPS test booklet.

Training/basic condition

The horse being presented can be excluded for reasons to be determined by the jury committee (illness, lameness, etc.). The examinations can also be terminated by the jury committee if, in its opinion, the horse is not being presented or ridden in an acceptable manner. The owner of the horse can determine whether he/she will present the horse him/herself or whether this task will be conducted by a third party. Changing riders for various tests is also permitted.

Members of the jury

The jury consists of two qualified jury members who have been appointed by the KFPS.

Results of the examinations

The jury will record its findings on a certificate. In addition to the scores, the committee shall also provide a brief explanation and any other significant information if necessary. To authenticate the certificate, the

chairperson of the jury or another officer designated by the KFPS dates and signs it. The chairperson of the jury will notify the interested parties of the findings at the conclusion of the examinations. The interested parties will be sent the certificate after the test has been conducted. The findings will also be published in Phryso and on the KFPS website.

KEYS TO SCORES

The suitability for dressage testing under saddle will be evaluated in accordance with the regulations and dressage testing book of the KNHS, but the various figures (0-10) used for scoring the various components listed under the evaluation headings can be described as follows:

0 not performed

1 very poor

2 poor

3 fairly poor

4 less than satisfactory

5 unsatisfactory

6 satisfactory

7 more than satisfactory

8 good

9 very good

10 exemplary

The scores for each component shall be given in half and whole points.

Explanation of Evaluation Criteria

Walk:

The walk is a marching gait with a four beat (four tempi). The four legs are alternately and individually lifted and put down, e.g. starting with the left hind leg: left hind, left front, right hind, right front, left hind, etc. The hind leg propels the front leg as it's being put down. The movement of the walk must flow through the whole body of the horse. The legs on the same lateral side form a clearly recognizable V-shape for a brief moment. In the IBOP tests only the medium walk is requested. The horse in medium walk moves lively and natural. It shows an active and calm image. The walk has regularity and is determined. The rider leads the horse in a continuous light bend at the pole. Characteristics: regularity, suppleness, ground coverage, activity, relaxation.

Trot (riding and driving tests):

The trot is a gait with a two beat (two tempi). The horse moves forward by a succession of simultaneous lifting and lowering of a diagonal pair of legs (left front with right hind and right front with left hind), alternated with a moment of suspension, e.g. left front with right hind, suspension, right front with left hind, suspension, left front with right hind, etc. The trot is always free, active, and regular in the leg placement. In the IBOP riding and driving test the working trot and the medium trot are asked for. The trot in the IBOP show-driving test is described separately next. The working trot is a gait in between the collected and the medium trot. The horse needs to show itself in good balance. The horse is on the bit and moves forward with even and elastic strides, all the while with very active hindquarters. With active hindquarters we do not mean that the horse is ridden to or in collection but that it is ridden with sufficient impulsion, so that the hind end propels and carries. The medium trot is a gait in between the working trot and extended trot. The horse moves forward freely and extends the strides visibly with an even lengthening and a corresponding lengthening in the upper line. This lengthening comes from a clear impulsion with propelling power from the hindquarters. The rider allows the horse to lengthen the neck forward and downward and has the horse's head a bit more in front of the vertical than in the working trot. The strides remain regular and the movement is balanced and relaxed. The horse covers with its lengthened strides more ground but the speed with which it puts its feet down does not increase. Characteristics: regularity, looseness, suppleness, self-carriage, bend in the hock.

Trot (show-driving test):

The trot is a gait with a two beat (two tempi). The horse moves forward by consecutively lifting and lowering a diagonal pair of legs (left front with right hind and right front with left hind), alternated with a moment of suspension. Example: left front with right hind, moment of suspension, right front with left hind, moment of suspension, left front with right hind, etc. The trot is always free, active, and regular in the leg placement. In the IBOP show-driving test the trot distinguishes itself from the trot in the riding and driving tests by much suspension, front legs that are well placed forward, high (knee) action of the front legs and hind legs, and hind legs that powerfully come under. With hind legs that powerfully come under the forehand of the horse becomes lighter, which makes it rise in the front. The trot is paired with a proud demeanor of the horse. Characteristics: compared to the riding and driving tests more and higher front and hind leg action, a long moment of suspension, and clear uphill movement.

Canter (riding test and driving test):

The canter is a gait with a three beat (three tempi), with, e.g. in the left lead canter the following foot fall: right hind, diagonally right front with left hind, left front, moment of suspension, right hind, etc. The canter is always regular with cadenced strides and is shown with lightness and is started from the canter depart with conviction. The IBOP riding test only asks for the working canter and the medium canter (several strides). The working canter is a gait in between the collected and the medium canter. In this canter the horse is to show itself in good balance. While it's on the bit the horse moves forward with even, light, and cadenced strides. The hindquarters are active and propels and carries from sufficient impulsion. The medium canter is a gait in between the working canter and the extended canter. The horse moves freely forward and extends its strides visibly, with a medium extension and corresponding lengthening of the upper line. This extension is created by a clear impulsion from the hindquarters. The canter remains a pure three beat. The rider allows the horse that's on the bit to somewhat lengthen the neck forward and

downward, with which the horse can have its head somewhat more in front of the vertical than in the working canter. Characteristics: regularity, looseness, natural balance, uphill stride, bend in the hock.

HSW: acceptance of the bit, self-carriage, flexibility:

Acceptance of the bit: the degree to which the horse moves in the right frame looking at the head and neck position. Self- carriage: moving with the correct bend or straight line; position of the head compared to the horse's body. Flexibility: the ease with which the horse turns, looking at the degree of bend through the body and how the horse maintains suppleness, balance, and coordination in the requested moves.

Impulsion:

This is the rider-induced (leg and seat aids) or the natural desire of the horse to move forward, be it always controlled by the rider. The rider has control over the horse's forwardness and determines to which degree the desire to go forward leads to a change in pace. The energy created in the hindquarters is controlled by the rider and is the basis for the horse's acceptance of the bit and frame. Characteristics: forward energy comes from the hindquarters and is transformed by the rider in a forward and upward direction and collection.

Transitions:

Transitions are changes in gait to and from the halt, to and from walk, to and from trot, to and from canter, and to and from backing up. In addition, transitions are asked for within the same gait, e.g. in the trot to and from collected to working to medium to extended trot (changing pace). In the IBOP tests no backing up is asked for and no collected or extended gaits. As the training level of the horse increases the transitions and changes of pace need to be less progressive, be clearly visible, and executed at the requested location. In the IBOP tests the transitions are progressive and may have a longer introduction to the horse by the rider. There is a wider margin for the location where the transition or tempi change needs to be shown. The correct riding-technical basis is of the evaluation criterion of a transition. During a transition the horse remains relaxed, retains the rhythm of the gait until the moment of the transition, the horse needs to remain on the bit, with sufficient impulsion and the horse stays straight. Characteristics: preservation of impulsion in the transition, ridden from the hindquarters, horse remains on the bit.

Use of the hind legs Harness Horse:

The use can be distinguished by action; the degree to which the horse brings the cannon bone of the hind legs up to horizontal, the degree to which the horse propels itself forward with its hind legs (impulsion) and places them forward, and the ground coverage in between take-off and landing with placement of the hind foot well past the print of the front foot. The hock has a strong bend as well as the pastern joint. The hindquarters are placed far under the body. Characteristics: impulsion, bend in the hock and pastern, reach far under the body, power. Ridden IBOP 6 of 6 Revised September 5, 2014

Use of the front legs Harness Horse:

The use can be distinguished by action; this is the degree to which the horse brings the forearm to at least a horizontal angle through a strong bend in the knee and the degree to which the horse brings its front legs forward. Characteristics: forearm minimally on the horizontal, finishing off the movement so the front legs do not fall down but reach forward.

Suspension Harness Horse:

The duration of the moment that the horse switches between the two diagonal leg pairs and the horse is not in contact with the ground is the moment of suspension. The moment of suspension is the length in movement and is not produced by the speed of the hind leg being moved but rather by delay and suspension. Characteristics: a hind leg that is well placed forward (so not a slow hind leg), good clearance from the ground.

Front Harness Horse:

In trot the horse uses its head and neck to come to a proud uprightness. The neck is almost vertically placed from the chest, but with a large degree of bend in the pole so that the head and nose profile are carried on the vertical. Characteristics: shape of the neck, length of the neck, head and neck set, carriage of the head.

Self-Carriage Harness Horse:

Uprightness in the way a horse carries itself as evaluated in trot, with the horse lowering its hindquarters (sitting in the back) and coming up in the front (rising in the front). The horse loosens up in the top line and retains its straightness. The overall image is clearly uphill. Characteristics: correct bend in the turns, withers higher than the croup by sitting in the back and rising in the front, relaxation of the top line.

Willingness to Work:

The desire to perform and the unstoppable urge of a horse to optimally show itself in a relatively short period of time. Willingness to work must not be confused with wanting to run or speed but is much more a character trait of the horse. Characteristics: consistency in correct movement, retaining frame, front end action, continuing to perform during the testing.

Riding Attire and Tack Information

Attire: Ridden IBOP-Standard National level dressage dress is required. A short riding coat of conservative color, with tie, choker or stock tie, white or light-colored breeches or jodhpurs, boots or jodhpur boots, and protective headgear*. Gloves of conservative color are recommended.

***FHANA has chosen to align with the United States Equestrian Federation's rules regarding protective headgear. Below is the related USEF Rule**

Protective Headgear DR120.5- At any time while mounted on the competition grounds, all riders under age 18, all riders while on horses competing in national level tests, all riders competing in Para-Equestrian tests, and all riders while on non-competing horses, must wear protective headgear as defined by this rule and otherwise in compliance with GR801. When a horse is competing in both national and FEI levels or tests (e.g. Fourth Level and PSG), the rider must wear protective headgear at all times when mounted on that horse on the competition grounds and during all tests. Any rider violating this rule at any time must immediately be prohibited from further riding until such headgear is properly in place. Any other exhibitor may wear protective headgear at any level of competition without penalty from the judge. Protective headgear is defined as a riding helmet which meets or exceeds ASTM (American Society for Testing and Materials)/SEI (Safety Equipment Institute) standards for equestrian use and carries the SEI tag. The harness must be secured and properly fitted. Unless jackets are waived, while in the competition

ring, exhibitors wearing protective headgear must wear a short, dark jacket, dark tail coat (only permitted for tests above Fourth Level), or Armed Services or police uniform (if eligible), dark hat covers (where applicable) and must otherwise conform to DR120 (see GR801).

Tack: Bridle and snaffle with drop nose band, English or combined nose band; single thick bit (metal or rubber); and single or double reins. The use of martingales and balancing reins, bandages, boots and brushing boots is not permitted. The use of spurs and whip is permitted.

Please refer to USEF Rule DR 121 for appropriate tack for Second Level and below.

Below are a few excerpts (not the entire rule) from the USEF Rule DR 121

DR 121.2. For Training, First and Second Level tests and FEI Pony tests, a plain snaffle bridle is required with a regular cavesson, a dropped noseband, a flash noseband (a combination of a cavesson noseband and a dropped noseband attachment) or a crossed noseband....a crescent noseband is also permitted at these levels. Except for the crescent noseband, buckles and a small disk of sheepskin, which may be used in the intersection of the two leather straps of a crossed noseband, the headstall and cavesson/noseband of the bridle must be made entirely of leather or leather-like material. A padded cavesson/noseband and crownpiece are allowed. A browband is required, and except for the parts that attach to the crownpiece or headstall, is not required to be made of leather or leather-like material.

Examination Regulations for Riding Horses

General information:

The regulations and the dressage and driving examination book of the KNHS are an integrated element in

this set of regulations. This means that the riding and driving tests are assessed as written in the riding and driving examination book of the KNHS and are based on the Scala der Africhting (scale of training).

Conditions:

Dimensions of ring: 25 x 50 meters (81' x 162.6') (indoor or outdoor)

Set-up of ring: letters AFBMCHEK and minimal fencing behind the ring letters and at the corners

Tack:

As described in the USEF regulations.

Examination:

All elements in the examination are to be administered all at once. This test forms the basis for the assessment of suitability as dressage horse.

Assessment:

- a. walk
- b. trot
- c. canter
- d. carriage & balance
- e. agility
- f. transitions
- g. impulsion

IBOP RIDING TEST

Walk	Trot	Canter	Carriage & Balance	Agility	Transitions	Impulsion	Total
2x	2x	2x	2x	1x	1x	1x	

Total: 110 points

Examination Regulations for Driving Horses

Conditions:

Dimensions of ring: 25 x 50 meters (81' x 162.6') (indoor or outdoor)

Set-up of ring: letters AFBMCHEK and minimal fencing behind the ring letters and at the corners

Tack:

The horse should have a well-fitted breast collar harness suitable to the vehicle being used. A bridle with blinkers, noseband, and throatlatch is required and should be equipped with a traditional driving bit such as a liverpool or butterfly bit. The use of an overcheck, bearing rein, or sidechecks is NOT allowed.

Carriage:

The carriage must have four wheels. While a lightweight vehicle with pneumatic tires is preferred and thought to show the horse at its best advantage, this is not required. Any suitably sized four-wheel vehicle may be used.

Examination:

All elements in the examination are to be administered all at once. This test forms the basis for the assessment of suitability as a driving horse.

Assessment:

- a. walk
- b. trot
- c. canter
- d. carriage & balance
- e. agility
- f. transitions
- g. impulsion

IBOP Driving Test

Walt	Trot	Canter	Carriage & Balance	Agility	Transitions	Impulsion	Total
2x	2x	2x	2x	1x	1x	1x	

Total: 110 points

Examination Regulation for Show Driving Horses

Conditions:

Dimensions of ring: at least 25 x 50 meters (81' x 162.5') (indoor or outdoor)

Set-up of ring: letters AFBMCHEK and minimal fencing behind the ring letters and at the corners

Tack:

The horse should have a well-fitted breast collar harness suitable to the vehicle being used. A bridle with blinkers, noseband, and throatlatch is required and should be equipped with a traditional driving bit such as a liverpool or butterfly bit. The use of an overcheck, bearing rein, or sidecheck is NOT allowed.

Carriage:

The vehicle must have four wheels. While a lightweight vehicle with pneumatic wheels is preferred and thought to show the horse at its best advantage, this is not required. Any suitably sized four wheeled vehicles may be used.

Examination:

All elements in the examination are to be administered all at once. The test consists of two parts: a basic test and a show test.

Assessment of the show test:

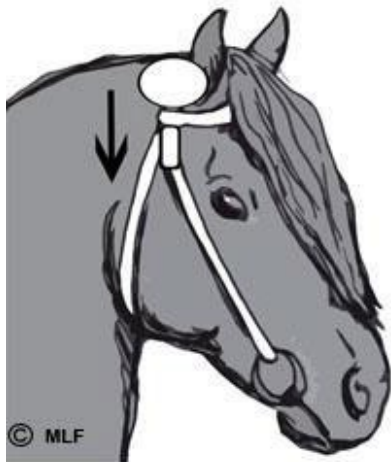
- a. walk
- b. trot (use of forelegs, use of hind legs, moment of suspension)
- c. carriage & balance
- d. front
- e. agility
- f. transitions
- g. impulsion & disposition

Walk		Trot		Carriage & Balance	Front	Agility	Impulsion	Total
	Use of Foreleg s	Use of Hind Legs	Moment of Suspension					
1x	2x	2x	1x	2x	1x	1x	1x	

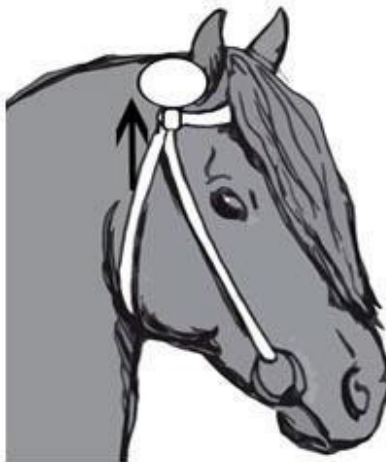
Total: 110 points

Appendix A

Attaching the Bridle Number



1. Place Bridle Number stem through browband loop, with numbers facing in.



2. fold metal stem UP towards the horses ears.

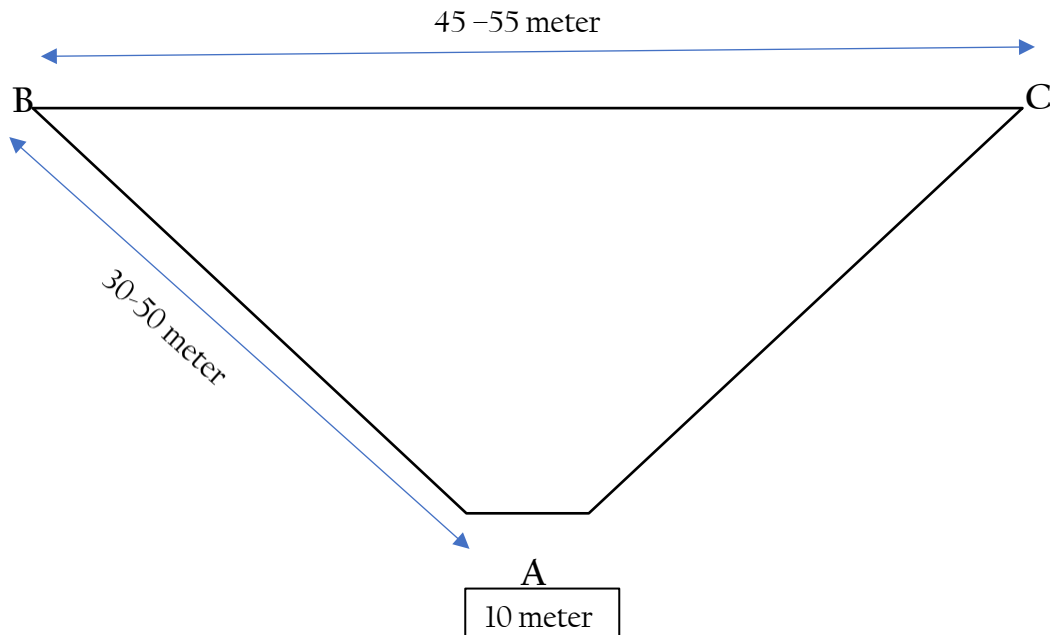


3. Fold the tag down, so that the numbers are facing out. you now have a locked tag.

Appendix B

The Triangle

Horses must be judged in a “triangle” arena



- 1) Distance BC: min. 45 and max. 55 meter (148 ft x 180 ft)
- 2) Distance AB and AC: min. 30 and max. 50 meter (98 ft x 164 ft)

Foals can be judged in a rectangle arena

- 1) Long sides min. 40 and max 55 meter (131 ft x 164 ft)
- 2) Short sides min. 30 and max. 35 meter (98 ft x 115 ft)

Appendix C

Fees and Categories

Foal Book

Category 1: Colts for Foal Book	Included in registration fee
Category 2: Fillies for Foal Book	Included in registration fee
Category 3: Yearling Mares for Premium	\$150
Category 4: 2-Year-Old Mares for Premium	\$150
Category 15: Yearling Colts for Premium	\$150
Category 16: 2-Year-Old Colts for Premium	\$150

Studbook Mares

Category 5: 4+ Year Old Mares for Studbook	\$150
Category 6: 3-Year-Old Mares for Studbook & Ster	\$150
Category 7: STB Mares Repeat for Ster	\$150
Category 8: Premium judging of Ster Mares 4-6	\$150
Category 9: Premium Judging for Ster Mare 7+	\$150
Category 10: Premium Judging of Crown Mares	\$150
Category 11: Premium Judging of Model Mares	\$150

Geldings

Category 12: 3+ Year Old Gelding for Gelding	
Studbook & Ster	\$135
Category 13: Gelding Repeat Inspection for Ster	\$135
Category 14: Premium Judging for Ster Gelding 4+	\$135

Stallions

Category 17: 3+ Year Old Stallions for Studbook & Ster	\$150
Category 18: Approved Studbook Stallions (Mandatory)	\$100

Performance Test

Category 20: IBOP Riding or Driving (Please specify A= Riding or B=Driving)	\$150
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Predicate Fees (To be paid after predicate awarded and before new papers are issued)

Ster	\$100
Crown	\$100
Model	\$100
Preferent Status	\$100

Miscellaneous

Change of Venue	\$25
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Late Fee

Please contact FHANA for the respective Late Fees

Additional Information

-Deadline for entry: Please contact FHANA for the deadlines for entry for the various circuits and IBOPS

-Judges will select mares for Crown and Model along with stallions for Central Proving out of the existing classes. Fees for Ster, Crown, Model, and Central Proving will be paid before papers are issued.

-All foals must be at least 6 weeks of age at the time of inspection

-Owners of horses to be inspected **MUST** be a FHANA Full or Business Member for the 2022 membership year. Entries will not be processed until memberships are current.

-All cancellations will be assessed an office fee of \$75 **per horse**. The remainder of fees will be considered for refund with appropriate medical documents from vet or M.D. ****Cancellations are allowed only in cases of sickness of horse and/or horse owner, with medical documentation from doctor or veterinarian. All other situations will be considered on a case by case basis.****

-Sites may impose additional fees for stabling, bedding, and site rental. Please check with site host for any fees not included in this list.

Appendix D

Explanation of Linear Score Sheet

The Linear Scoring Form

The judges will complete a linear score form on each adult horse the first time it is judged. The linear scoring form provides detailed information about the conformation of a horse. The form is made up of two parts: the upper bar-graph column and the lower bar-graph column. The information in the upper and lower bar graph columns is an important tool for selecting a stallion.

The upper bar-graph column

The upper bar-graph column gives a description of 27 conformation characteristics. The choice in favor of these characteristics is based on the relationship of these characteristics with the breeding objective characteristics for racial type: endurance and aptitude for sport. The characteristics are scored in 9 categories using scores of 5 through 45. The scoring is strictly about the making of an observation in which the highest score is not always the most desirable. The scoring form indicates by means of gray shading what the most desirable score is for each characteristic. This can then be used as a benchmark to see how well the horse compares to the breeding objective for each element.

The lower bar-graph column

In the lower bar-graph column, an assessment is given for 5 main characteristics using scores from 3 to 9. In a certain sense, this assessment is an interpretation of the scores received in the upper bargraph column. Needless to say, the assessment also considers supplementary relevant elements. There is a general relationship between the lower bar-graph column and the awarding of premiums:

Average score premium

< 6 not included in studbook

~ 6-6.5 included, no premium

~ 6.5 – 7 included, third premium

~ 7 included, star, second premium

> 7.5 included, star, first premium

Please note: For purposes of awarding premiums, the characteristics of walk and trot count double. Furthermore, a horse that receives a score of 4 for one or more characteristics or two scores of 5 will not be registered in the studbook, and a horse receiving an unsatisfactory score (5 or less) for one or more characteristics in the lower bar-graph column cannot be entered in the star register.

Appendix E

Inspection Awards

Champions and Reserve Champions

Ribbons-A new ribbon has been established in 2015. It is a navy-blue ribbon and is to be handed out to horses in categories 8-10 and 14 that do not receive a 1st premie.

Champion and Reserve Champion Ribbons: There could be 6 champions/reserve champions awarded. Only foals/horses with a 2nd premie or higher are eligible for champion or reserve champion in each category.

1. Champion/Reserve Champion colts (category 1)
2. Champion/Reserve Champion fillies (category 2)
3. Champion Youth mares (Categories 3-4)
4. Champion Youth colts/stallions (Categories 15-16)
5. Champion/Reserve Champion mares (Categories 5-6-7-8-9-10-11)
6. Champion/Reserve Champion geldings (categories 12-13-14)

Stallions 3 yrs. and older are not to be considered for Champion rounds.

Champion and Reserve Champion of the Day: Horses from categories 3, 4, 5, 6, 7, 8, 9, 10,11, 12, 13, and 14 and that have earned a 2nd premium or higher are eligible for the champion and reserve champion of the day.

IBOP Cups (Iron Spring Farm Riding & Dream Gait Friesian Driving) There will be a champion and Reserve Champion Ribbon for both Ridden and Driven IBOPS. Only those horses that have a qualifying score of 73 or higher be considered for the Champion or Reserve Champion

The Majestic Friesians North American Breeders Award

The Majestic Friesians Breeders award is to be awarded to the best 3 or 4 year old mare judged in each year's North American inspection cycle. Primary criteria is the mare must be born in North America to be eligible. This award will be awarded to the Breeder of record on the registration papers. [[Majestic Friesians Breeders Award Criteria](#)]

Disclaimer. If there is a mistake in the handbook the rules of the KFPS will always prevail.

Acknowledgements

Melissa Fischbach on behalf of the FHANA Board of Directors (General Information & Illustrations)

United States Equestrian Federation

KFPS

2023 Inspection Committee: Marquis Laude (Chair) Joann Clough (Board Liaison), Annie Muilwijk, Rick Butts, Tiffany Van Der Kooi, Annette Carpenter, Carrie Blair, Julie Karpus.