



Board of Directors Minutes
Special Meeting
December 7th, 2021 8:08PM EST

I. Welcome & Call to order

- a. In Attendance: Dr. Rosanne Palermo, President, Marquis Laude, Vice President, Allison Thomas, Secretary, Eric Smith, Treasurer, Charlotte Dumford, Director, Erin Miley, Director, Jason Tice, Executive Director
- b. Conflicts of Interest: None.

II. Discussion Items

- a. **FHANA Representatives for the KFPS Member Council Description:** The Board discussed the description for the positions of FHANA representatives to the KFPS Member Council. Numerous documents have been authored outlining the necessary procedure for electing these representatives as well as the duties of the position. There was extensive discussion about the content necessary in the documents and the best way to include that information. Emphasis was placed on ensuring that all KFPS rules regarding Member Council representatives are adhered to.
Mr. Tice offered to combine the existing documents into one Google Doc. The Board agreed to review the document once it is combined and edit it to produce a comprehensive write up of the process and expectations for the KFPS Member Council representatives.

III. Adjourn

- a. Ms. Dumford motioned to adjourn. Motion seconded by Ms. Thomas. Meeting adjourned at 9:15 pm EST.